

AGENDA
University Senates Conference
Academic Affairs and Research Committee
Monday, Dec. 4, 2017, at 1 p.m.

Members: B. DeBerry-Spence; B. Francis; P. Kalita; W. Maher; and K. Novak, Chair

New Business

- A. Determine committee task(s) for 2017-18. Among the possibilities:
 - Create a self-assessment strategy to track accomplishments in the USC. We'd determine what the assessment would track, how we'd report, how often, etc. Part of this work might be to help codify what we do at work retreats.
 - Assess, write or rewrite orientation materials for new members (re what is shared governance, confidentiality versus sensitive material, OMA, Robert's Rules, and speaking to the press.
 - Write a Chair's Handbook for USC.
 - Develop an OMA standards/practice cheat sheet for USC members, to potentially share senates.
 - USC members discussed reviewing and assessing the purpose, communication, topics and meeting frequency of the VP Faculty Advisory Council.
 - Develop USC statement regarding campus climate and freedom of expression, for possible transfer to the senates for consideration.
 - Develop USC statement regarding diversity and inclusiveness, for possible transfer to the senates for consideration.
 - Chair Rao asked if our committee would be interested in working on OT-335 — Differentiating shared governance responsibilities from union responsibilities. The Statutes and Governance Committee was given this item, but has been overloaded with other work.
- B. AAR bylaws state that we should "invite University Officers whose duties are relevant to the committee charge to meet with the committee at least once a year." Discuss.

Old Business

Planned to regular committee meetings by phone prior to each USC regularly scheduled meeting.

Next Meeting:

Week of Jan. 22, 2018, by phone.