

AGENDA
UNIVERSITY SENATES CONFERENCE

Thursday, January 24, 2019

10:00 a.m.

Videoconference:

414 Administrative Office Building, UIC
Hatmaker – Public Affairs Center, UIS
364 Henry Administration Building, UIUC

I. Meeting with President Killeen and Executive Vice President Wilson

(The meeting will recess at noon for lunch.)

II. Approval of University Senates Conference Minutes of November 28, 2018

III. Classification of Senate Minutes

A. University of Illinois at Chicago – November 29, 2018

B. University of Illinois at Springfield – January 18, 2019

C. University of Illinois at Urbana-Champaign – December 10, 2018

IV. Remarks from the USC Chair

V. USC Committee of the Whole Discussion: Follow-up items from morning session

Explanation of File Numbers

ST - University of Illinois *Statutes*

GR - *The General Rules Concerning University Organization and Procedure*

NC - Nominating Committee

OT - Other Topics

VI. Old Business - Action Items

1. OT-351. Shared Governance and System-Wide Academic and Research Initiatives at the University Of Illinois: Guidelines.

A revised draft document is ready for action.

VII. New Business

2. Designation of USC Observer to Board of Trustees meeting:

Thursday, March 14, 2019

Urbana

3. OT-353. Proposed Revisions to the University Senates Conference *Bylaws*, 5.5, 6.3(a), 6.3(d) – Removal of the Hospital and Health Affairs Committee and other minor revisions.

Proposed revisions to the USC *Bylaws* are enclosed for consideration. The draft document was sent to USC members on December 19 in order to comply with the requirement that proposed revisions must be distributed in writing to the Conference at least three calendar weeks before a vote can be taken.

4. OT-354. Recalculation of Apportionment of USC Membership.

The *Statutes*, Article II, Section 2a, specify:

(1) The University Senates Conference shall be made up of twenty members. The basic representation shall be two members from each senate. Additional members shall be apportioned to each senate, at least one from each senate, in numbers proportional to the number of faculty members on each campus. The apportionment shall be recalculated every five years. Each senate shall elect its own representatives from its membership.

The apportionment was recalculated using tenure and tenure-track faculty numbers (FTE) provided by the University Office for Planning and Budgeting (document enclosed). Based on these numbers, the apportionment of USC membership from each campus will remain the same.

The apportionment should have been recalculated at the beginning of 2018, using 2017 numbers, in order to comply with the “every five years” requirement. Two calculations were figured: one using the 2017 numbers and one using the 2018 numbers. In both situations, the apportionment was the same. It is recommended that the next recalculation to figure apportionment be in 2023; five years from 2018.

5. OT-355. Staff Engagement Program

Jami Painter, Associate Vice President and Chief Human Resources Officer, has requested that USC provide feedback on a program that is being developed for academic professional and civil service staff at the request of Executive Vice President Wilson. The draft *Staff Engagement Program* document is enclosed.

VIII. Old Business – Information and Discussion Items

6. ST-77. Revisions to the *Statutes* – Edits and Updates (A File). Received from the Board of Trustees Governance, Personnel, and Ethics Committee 10/6/14. Transmitted to Senates 10/10/14. Passed UIC Senate 12/3/14. Passed UIS Senate 1/23/15. Passed UIUC Senate 5/4/15. Transmitted to the President 5/29/15. Transmitted to Senates 9/4/18. Amendments passed by UIC Senate 10/24/18. Passed UIS Senate with amendment 11/9/18.

The UIC and UIS Senates have acted on this item.

7. GR-46. Revisions to the *General Rules* – Edits and Updates. Received from the Board of Trustees Governance, Personnel, and Ethics Committee 10/6/14. Transmitted to the President 12/22/14. Intellectual Property transmitted to Senates 1/26/15. Passed UIS Senate 3/6/15. Passed UIC Senate 4/23/15. Passed UIUC Senate 5/4/15. Intellectual Property transmitted to the President 5/29/15. Revised IP to Senates 4/4/18. UIC Senate response 4/26/18 (not approved, provided recommendations) UIUC Senate response 4/30/18 (not approved, provided recommendations). Transmitted to Senates (Article III, Intellectual Property) 9/4/18. Passed UIC Senate 9/20/18. Passed UIUC Senate 10/15/18. Passed UIS Senate 11/9/18.

All three senates have approved identical language to the section on Intellectual Property. There may be additional revisions to consider before the document is transmitted to the President.

8. ST-72. Revisions to the *Statutes*, Article X, Section 2 (Academic Freedom). Passed UIUC Senate 12/6/10. Passed UIC Senate 9/22/11. Passed UIS Senate 12/14/12. Transmitted to the President 1/18/13. Revised language approved by USC 3/18/14. Transmitted to Senates 3/21/14. Passed UIUC Senate 11/17/14. Passed UIC Senate as amended 1/29/15. Passed UIS Senate 4/10/15. Transmitted to President 5/12/15. Referred back to UIUC Senate USSP Committee in consultation with CAFT 2/23/17.

The UIUC Senate has been asked to reconsider the language by sending the document back to its USSP Committee for further consideration in consultation with CAFT. Advice from Legal Counsel has been sought.

9. ST-79. Proposed revisions to the *Statutes*, Article II, Section 2.b, and Article XIII, Section 8 – to authorize the University Senates Conference and the President to initiate revisions to the *Statutes*. Approved by USC 1/17/13. Transmitted to Senates 4/5/13. Revised language approved by USC 6/18/13. Transmitted to Senates 6/21/13. Passed UIC Senate 9/26/13. Revised language passed UIUC Senate 11/18/13. Transmitted to UIC and UIS Senates 11/26/13. Passed UIS Senate 2/21/14. Passed UIC Senate 4/24/14. Transmitted to the President 6/11/14. USC new proposed revisions 4/27/17. Transmitted to Senates 5/11/17. Background statement to Senates 9/6/17. Passed UIS Senate 9/15/17. Voted down UIC Senate 11/30/17. Passed UIUC Senate with revisions 12/11/17. USC reconciled language to Senates 1/29/18. Passed UIUC Senate 4/2/18. Passed UIS Senate 4/6/18. Failed UIC Senate 4/26/18. Approved USC 5/3/18. Transmitted to President 6/1/18 with UIC response.

The proposed statutory revisions and the response from the UIC Senate were transmitted to President Killeen.

10. ST-81. Revisions to *University of Illinois Nondiscrimination Statement*. Received from Vice President Pierre 10/9/15. Transmitted to Senates 10/12/15. Passed UIC Senate 10/28/15. Passed UIS Senate 12/11/15. Passed UIUC 3/7/16. UIUC Senate version transmitted to UIC and UIS Senates 3/31/16. Passed UIS Senate 4/22/16. Passed UIC Senate 9/29/16. Transmitted to Vice President Wilson 11/22/16.

No new information.

11. ST-82. Revisions to the *Statutes*, Article IX, Sections 3. (Appointments, Ranks, and Promotions of the Academic and Administrative Staff) a., and 4 (Principles Governing Employment of Academic and Administrative Staffs) b. Approved by the UIUC Senate 5/2/16. Transmitted to UIC and UIS Senates 6/6/16. Passed UIS Senate 9/23/16. Passed UIC Senate 10/26/16. Transmitted to President 12/5/16.

No new information.

12. ST-83. Revisions to the *Statutes* – new proposed revisions and proposed revisions from ST-77 that need further discussion (B File).

No new information.

13. ST-84. Proposed Revisions to the *Statutes*, Article VIII, Section 4 – Changes in Existing Units. Passed UIUC Senate 11/12/18. Transmitted to Senates 12/18/18.

The UIUC Senate approved statutory changes, which were transmitted to the other two senates.

14. OT-326. USC Presentations to the Board of Trustees.

The next presentation to the Board will be given by the Finance and Budget Committee on January 31. The following presentation will be given by the Academic Affairs and Research Committee on March 14.

15. OT-123. University Senates Conference guests.

Discussion of guests to invite to future meetings.

16. USC Observer to Board of Trustees meeting:

Thursday, January 31, 2019

Chicago

Sandy De Groote

17. OT-352. University Senates Conference Statement on System Governing Documents and Collective Bargaining Contracts. Approved by USC 11/28/18. Transmitted to the Board and various senior administrators 12/5/18.

The statement, which was approved by USC on November 18, was transmitted to the Board of Trustees, President Killeen, Executive Vice President Wilson, and various other senior administrators from the system and the universities.

18. OT-339. Audit of the University Senates Conference.

Follow-up items were discussed with University Audits and new target dates have been set for three items.

19. OT-343. Proposed Revision to the University Senates Conference *Bylaws*, Section 3, 3.5 – Term Limits. Approved by USC 2/21/18.

USC approved revisions to its Bylaws at the February 22 meeting. These will be reported to the senates and to the Board when the *Statutes* are revised.

20. OT-344. Proposed Revision to the University Senates Conference *Bylaws*, 4.3.1 – Chair of the Nominating Committee. Approved by USC 5/3/18.

USC approved revisions to its Bylaws at the May 3 meeting. These will be reported to the senates and to the Board when the *Statutes* are revised.

21. Campus Updates.

Discussion of campus matters for information.

22. OT-142. External Groups with USC Representatives: DPI Academic Governance Advisory Group (De Groote, Johnson); Enrollment Management Policy Council (Wade); President's Executive Leadership Program (Erricolo); Vice President for Academic Affairs Faculty Advisory Committee (Tolliver).

Update on activities of the external groups.

23. Reports from USC Committees:

Academic Affairs and Research Committee
Finance, Budget and Benefits Committee
Statutes and Governance Committee

Gay Miller, Chair
Danilo Erricolo, Chair
Nicholas Burbules, Chair

IX. Review of Agenda Items (proposal to remove inactive items)

X. Adjournment

The next USC meeting is scheduled to be held on February 26 in Chicago.

Pending Items and Items Referred to Committee

1. OT-223. Annual Review of the Vice Presidents.

USC will determine whether to conduct a review of one of the vice presidents, which would begin in late spring.

2. OT-310. Recommendation for New Policy Language Related to Classified Research at the University of Illinois. Transmitted to Senates 6/25/14. Passed UIS Senate 9/12/14. Withdrawn UIC Senate 1/29/15. Passed UIUC SEC 4/17/15.

Propose to remove (USC EC).

3. OT-320. Salary increments and campus budgeting priorities.

This item was referred to the USC Finance, Budget, and Benefits Committee.

4. OT-327. University Strategic Framework. Approved by the Board of Trustees 5/19/16.

Propose to remove (USC EC).

5. OT-330. Approval and Consultation Processes with the University Senates Conference and the Senates.

Propose to remove (USC SGC).

6. OT-331. University of Illinois Investment, Performance, and Accountability Commitment (IPAC) – formerly U of I 2021 Initiative.

Propose to remove (USC EC).

7. OT-332. Levels of University Review.

Internal approval processes are often multi-level and time-consuming, resulting in a cumbersome system. Some are internal to the campuses; others occur between the campuses and upper levels of review. As we try to address procurement rules and other external constraints, are there ways to streamline our own operations in order to alleviate unnecessary burdens?

Propose to remove (USC EC).

8. OT-333. Travel and Expense Management (TEM) System.

Of particular note concerning cumbersome approval processes is the OBFS TEM System. Purportedly it is taking over 30 days for reimbursements to employees, even for those using their own grant money. The system was supposed to necessitate fewer employees in OBFS to handle travel and expense reimbursements (often by moving more of the responsibility down

to the unit level), yet the reason for the delay in reimbursements is supposedly due to fewer employees in this area. Other faculty have raised concerns about the growing requirements for justification, and resultant rejection of justified reimbursements. Is it time to look into fixing this system? This item has been referred to the Finance, Budget and Benefits Committee.

9. OT-334. Shared Governance – Increasing Efficiency.

While, hopefully, the value of shared governance is not disputed, are there ways to increase efficiency and ensure that the processes of shared governance are also happening in a timely and responsive manner? This item has been referred to the Statutes and Governance Committee.

The SGC will weigh in on whether to keep this item on the pending agenda.

10. OT-335. Differentiating Shared Governance Responsibilities from Union Responsibilities.

The University of Illinois has a system of shared governance through the senates and other faculty groups, with some of the processes embedded in the University *Statutes* and other governing documents. It is of course the decision of the faculty whether to unionize. For the two entities to coexist there should be a clear line of which responsibilities devolve to which group. Typically, for example, the shared governance process would deal with academic issues and the union process, through negotiation, would deal with salary and benefits. How can we ensure that these appropriate spheres of responsibility are respected in both directions? This item has been referred to the Statutes and Governance Committee.

Propose to remove (USC SGC).