I. Meeting with President Killeen and Executive Vice President Wilson

Vice President Seidel will join the meeting at 11:00 a.m.

(The meeting will recess at noon for lunch.)

II. Remarks from the USC Chair

III. Approval of University Senates Conference Minutes of December 6, 2017

IV. Classification of Senate Minutes

A. University of Illinois at Chicago – None
B. University of Illinois at Springfield – January 19, 2018
C. University of Illinois at Urbana-Champaign – December 11, 2017

V. USC Committee of the Whole Discussion: Follow-up items from morning session

Explanation of File Numbers

ST - University of Illinois Statutes
GR - The General Rules Concerning University Organization and Procedure
NC - Nominating Committee
OT - Other Topics

VI. Old Business - Action Items

None.

VII. New Business

1. Designation of USC Observer to Board of Trustees meeting:

   Thursday, March 15, 2018 Urbana

2. ST-83. Revisions to the Statutes – new proposed revisions and proposed revisions from ST-77 that need further discussion.

   The “B File” has been given a new item number.
3. **OT-342. Conflicts of Commitment and Interest.**

   The policy has been revised. A draft copy along with an explanation of the revisions is enclosed. System-wide policies are customarily sent to the senates for review.

VIII. **Old Business – Information and Discussion Items**


   The proposed revisions to the *Statutes* were reviewed by President Killeen, Executive Vice President Wilson, and Legal Counsel. Professor Burbules, Chair of the USC Statutes and Governance Committee, has separated the proposed statutory revisions into two categories: the A file, which includes the revisions approved by the senates; and the B file, which includes items that need further discussion and new items. The SGC is reviewing the A file to include the system/university language. The B file has been given a new item number, ST-83.


   The proposed revisions to the *General Rules* were reviewed by President Killeen, Executive Vice President Wilson, and Legal Counsel. The document will be discussed in the morning. In addition, the Statutes and Governance Committee is working on revising the document to include the system/university language.


   The UIUC Senate has been asked to reconsider the language by sending the document back to its USSP Committee for further consideration in consultation with CAFT.

The USC Senate has provided information that includes concerns with the newest proposed revisions and suggestions for possible alternate language. [Background information: The Conference approved additional language to ST-79 that would permit the president to propose statutory revisions in collaboration with USC. These new proposed revisions were transmitted to the senates. Subsequently, a background statement was transmitted to the senates. The UIS Senate approved the new revisions on September 15. The UIUC Senate approved the new revisions, along with some additional revisions, at its meeting on December 11. The UIC Senate did not approve the proposed new language at its November 30 meeting.]


This item was transmitted to Vice President Wilson.


All three senates approved identical language that was transmitted to President Killeen.

10. OT-326. USC Presentations to the Board of Trustees.

Professor DeBerry-Spence gave the report on January 18. The next Board report will be on March 15. There will be a discussion of possible topics, and a presenter will need to be determined.

11. OT-339. Audit of the University Senates Conference.

The audit process is complete and a report has been issued. USC plans to consider the recommendations in the report over this academic year.

12. OT-340. Search for a Vice President/Chief Financial Officer.

No new information.

Discussion of guests to invite to future meetings.

14. Report of USC Observer to Board of Trustees meeting:

Thursday, January 18, 2018 Chicago Meena Rao

15. Campus Updates.

Discussion of campus matters for information.

16. OT-142. External Groups with USC Representatives: Enrollment Management Policy Council (Novak); President’s Executive Leadership Program (Johnson); Vice President for Academic Affairs Faculty Advisory Committee (DeBerry-Spence, Novak, Tolliver); Vice President for Research Faculty Advisory Committee (TBD).

Positions will be filled as needed and as the vice presidents reorganize their groups.

17. Reports from USC Committees:

   Academic Affairs and Research Committee           Kathy Novak, Chair
   Finance, Budget and Benefits Committee            Harley Johnson, Chair
   Hospital and Health Affairs Committee             Mary Jo LaDu, Chair
   Statutes and Governance Committee                 Nicholas Burbules, Chair

Any committee recommendations may be considered for action.

IX. Adjournment

The next USC meeting will be held on February 21 in Chicago.
Pending Items and Items Referred to Committee

1. OT-223. Annual Review of the Vice Presidents.

   USC will consider in the spring whether there will be a review.


   No new information.

3. OT-320. Salary increments and campus budgeting priorities.

   This item was referred to the USC Finance, Budget, and Benefits Committee.

4. OT-327. University Strategic Framework. Approved by the Board of Trustees 5/19/16.

   No new information.

5. OT-330. Approval and Consultation Processes with the University Senates Conference and the Senates.

   This item was referred to the USC Statutes and Governance Committee.


   No new information.

7. OT-332. Levels of University Review.

   Internal approval processes are often multi-level and time-consuming, resulting in a cumbersome system. Some are internal to the campuses; others occur between the campuses and upper levels of review. As we try to address procurement rules and other external constraints, are there ways to streamline our own operations in order to alleviate unnecessary burdens?

8. OT-333. Travel and Expense Management (TEM) System.

   Of particular note concerning cumbersome approval processes is the OBFS TEM System. Purportedly it is taking over 30 days for reimbursements to employees, even for those using their own grant money. The system was supposed to necessitate fewer employees in OBFS to handle travel and expense reimbursements (often by moving more of the responsibility down to the unit level), yet the reason for the delay in reimbursements is supposedly due to fewer employees in this area. Other faculty have raised concerns about the growing requirements for justification, and resultant rejection of justified reimbursements. Is it time to look into
fixing this system? This item has been referred to the Finance, Budget and Benefits Committee.


While, hopefully, the value of shared governance is not disputed, are there ways to increase efficiency and ensure that the processes of shared governance are also happening in a timely and responsive manner? This item has been referred to the Statutes and Governance Committee.

10. OT-335. Differentiating Shared Governance Responsibilities from Union Responsibilities.

The University of Illinois has a system of shared governance through the senates and other faculty groups, with some of the processes embedded in the University Statutes and other governing documents. It is of course the decision of the faculty whether to unionize. For the two entities to coexist there should be a clear line of which responsibilities devolve to which group. Typically, for example, the shared governance process would deal with academic issues and the union process, through negotiation, would deal with salary and benefits. How can we ensure that these appropriate spheres of responsibility are respected in both directions? This item has been referred to the Statutes and Governance Committee.

11. OT-338. USC Statement on Faculty/Staff Salary and Benefits. Transmitted to President and Vice President for Academic Affairs 12/7/16.

No new information.