

AGENDA
UNIVERSITY SENATES CONFERENCE
Friday, April 27, 2012
10:00 a.m.
Meeting: Room C, Public Affairs Center
Luncheon: PAC Restaurant
University of Illinois at Springfield

I. Remarks from the USC Chair

II. Meeting with President-designate Easter and Vice President Pierre

President Easter and Vice President Pierre plan to meet with the Conference at 10:00 a.m.

III. Meeting with Chancellor Koch

Chancellor Koch plans to meet with the Conference at 1:30 p.m.

IV. Approval of University Senates Conference Minutes of March 27, 2012

V. Classification of Senate Minutes

A. University of Illinois at Chicago – April 19, 2012

B. University of Illinois at Springfield –April 6, 2012; April 20, 2012

C. University of Illinois at Urbana-Champaign – None

Explanation of File Numbers

ST - University of Illinois *Statutes*

GR - *The General Rules Concerning University Organization and Procedure*

BG - University Administration Budget and Benefits Study Committee

NC - Nominating Committee

OT - All Other Items

VI. New Business

1. NC-18. Nominating Committee for 2012-13 Officers and Executive Committee.

Professor Chambers has appointed the committee in accordance with the *University Senates Conference Organization and Functions*, which state:

“The Chair of the University Senates Conference will appoint a three person Nominating Committee to be announced no later than the third from the last meeting of the academic year, and will designate the Chair of the Committee. The Chair of the Nominating Committee shall be a continuing member of the Conference, and each Senate shall be represented on the Nominating Committee.”

The committee members are: Peter Boltuc, Geula Gibori, and Matthew Wheeler (Chair). The USC election procedures are enclosed.

VII. Old Business - Action Items

2. OT-282. USC ad hoc Committee to develop more specific standards for implementing the existing USC Confidentiality Guidelines.

The Conference approved revisions to the document, *USC Confidentiality Guidelines*, at the March 27 meeting. The committee (Professors Andersen, Graber, and Mohammadian) has made revisions to the document, *USC Guidelines for Conduct of Business*. Action on this document was deferred to the April meeting.

VIII. Old Business – Information and Discussion Items

3. OT-275. Enrollment Management. **USC report approved 12/21/11. Transmitted to President 12/23/11. Endorsed by UIC Senate 1/26/12. Revised document transmitted to Senates 3/20/12. UIS Senate 4/6/12. UIC Senate 4/19/12.**

The document, *Strategic Enrollment Management: The Path Forward*, was forwarded to the senates for review. The UIS Senate Chair, Professor John Martin, has communicated that the senate finds the compromise document acceptable. The UIC Senate approved the document on April 19. The UIUC Senate plans to consider the document at its meeting of April 30.

4. OT-281. Conflicts of Commitment and Interest - revisions mandated by changes in federal-level policy by the Dept. of Health and Human Services. **Transmitted to Senates 1/26/12. Revised document transmitted to Senates 4/17/12.**

The Office of the Vice President for Research sent a revised document that has been forwarded to the senates.

14. Review of Pending Items.

The following pending items will be removed from the agenda unless there are any objections, in which case the Conference will discuss and vote on the removal.

A. GR-41. Review of language in *The General Rules*, Article V, Section 3 – Private Use of University Property Forbidden.

The Conference has considered whether *The General Rules* should be revised to allow for guidelines to be established that reflect common practices of using University property, such as telephones and computers, for reasonable personal use.

B. OT-202. Review of the University Senates Conference Organization and Functions.

The Conference has discussed the possibility of clarifying such items as terms of retirees and succession planning. These issues could be considered under OT-266.

C. OT-211. Process for Selecting Board of Trustees Members.

In March 2005, the Conference reviewed various documents from the Association of Governing Boards concerning this topic. In September 2009, the Conference met with Mr. Ted Chung, General Counsel, and Ms. Julie Smith, Deputy Chief of Staff for Education, from the Governor's office to discuss the selection process that was being used for new Board members. The Conference was told that there would be an ongoing discussion of the selection process. In fall 2010, Julie Smith said that no new processes have been put into place for board member appointments and no legislation is being considered to change the process. She added that the governor plans to seek recommendations from different groups. She suggested that the best way to provide advice would be to send a letter to the governor with an electronic copy to her office.

D. OT-231. Shared Governance Issues.

The Conference created a document titled USC Faculty Perspective on Shared Governance at the University of Illinois, which is dated September 26, 2006 and posted on the USC website. The document was shared with the President with the request that he share the document with the members of the Board of Trustees.

E. OT-232. Interactions with Legislators.

The Conference used to meet with legislators and other government officials.

F. OT-247. USC Budget.

The Conference reviewed its spending in an attempt to reduce costs. Changes that were made: scheduling at least one videoconference each year; having a dinner the night before a USC meeting at each campus once a year has been eliminated, although special dinners are occasionally held; and reducing retreat costs. Also, members were asked to carpool and avoid overnight stays when possible.

G. OT-249. Exit Interviews.

The Conference obtained information from each campus in regards to its exit interview process. The Conference believed that a comprehensive exit interview and/or exit survey process could be beneficial to better understand why faculty are successfully being recruited by other institutions.

H. OT-252. Vendor Code of Conduct.

The Conference intended to discuss this item with Vice President Knorr. The code has been viewed as being unenforceable.

I. OT-253. Program Review Process Collaboration among the Campuses.

The Conference questioned whether the classification of senate minutes practice was viewing educational policy items late in the process. Members wondered if there should be more collaboration among the campuses as programs are being developed.

J. OT-256. Positive Time Reporting.

State ethics laws require all state employees to report the number of hours worked. This issue has been a topic of discussion in regards to how time reporting relates to the faculty and the difficulties and consequences that could occur from applying such a requirement to the faculty.

K. OT-257. Role of the Board of Trustees and the Faculty in University Governance.

This item was created when major changes were made to the membership of the Board of Trustees in Fall 2009. The Conference considered asking the Board to hold a shared governance session in conjunction with a Board meeting.

L. OT-261. Short-Term and Long-Term Budget Planning.

This item was created to discuss short-term budget planning issues, such as furlough days, and long-term planning that the University will need to address given the dire budget situation.

IX. Adjournment

The next meeting is scheduled to be held on May 22, 2012, in Chicago.

USC Agenda Addendum – Pending Items
April 27, 2012

OT-167. Faculty Representation to the Board of Trustees.

In June 2000, the Resolution on Faculty Representation to the Board of Trustees was transmitted to the President who in turn forwarded the resolution to the Board. The resolution, which was developed by the Conference and approved by each senate, requests a faculty voice from each campus at the Board table. (This resolution was also transmitted to Dr. Ikenberry in December 2009.)

OT-223. Annual Review of the Vice Presidents.

The review process should begin later in the spring semester.

OT-248. Intellectual Property Issues.

After the Intellectual Property section of *The General Rules* was revised in September 2009, some Conference members felt that there were additional issues that needed to be addressed, such as what constitutes usual and customary resources that are provided.

OT-260. University Information Security Policy.

The University Technology Management Team approved an interim University Information Security Policy. UTMT will coordinate this policy, which requires approval and implementation at the campus level. The UIS Senate endorsed the policy and the UIUC Senate Executive Committee endorsed the policy with some typographical corrections. The UIC Senate referred the policy to three committees, which provided recommendations.

OT-262. Accelerated Degree Program.

The Conference decided to wait to see what the campuses do.

OT-265. Academy on Capitalism and Limited Government Foundation.

The Conference continues to monitor this item.

OT-266. Proposed revisions to the University Senates Conference Organization and Functions – (including proposed revisions to the subcommittee structure).

The proposed revisions require further discussion.

OT-268. Administrative Reorganization.

The Conference continues to review the various changes in Campus and University Administration.

OT-280. Faculty Participation in Shared Governance at the University of Illinois.

The Conference has discussed best practices for providing advice to the President and to the Board of Trustees.