

MINUTES¹
UNIVERSITY SENATES CONFERENCE

DATE: Friday, January 13, 2012

PLACE: Room 206 Student Center West, Chicago

PRESENT: Andersen, Burbules (Vice Chair), Campbell, Chambers (Chair), Erricolo, Fadavi, Francis, Gibori, Graber, Leff, Mallory, Martin*, Mohammadian, Patston, Shanahan, Struble, Switzer, Ting

ABSENT: O'Brien, Wheeler

GUESTS** : Jodi Cohen, Avijit Ghosh, Michael Hogan, Christopher Kennedy, Susan Kies, Mark Rosati, Michele Thompson

*Attended by phone in the afternoon

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Professor Donald Chambers, Chair, called the University Senates Conference to order at 10:00 a.m.

Professor Chambers commented on the day's agenda. The business meeting will be first and then President Hogan and Chairman Kennedy will join the meeting at 1:30 p.m. Professor Chambers explained the process that would be used according to the Open Meetings Act if the meeting would go into executive session at any time.

Professor Chambers asked that the tribute to Dr. Michele Thompson from the University Senates Conference that was presented to her the evening before be entered into the minutes.

ON THE RETIREMENT OF MICHELE THOMPSON,
SECRETARY OF THE BOARD OF TRUSTEES

The University Senates Conference wishes to express its deepest respect and appreciation for the university service of Michele Thompson, who is retiring as the Secretary of the Board of Trustees.

Michele's years of service have marked many transitions in the Board and its membership, but she has been the steady constant in an era of change. If the Board has been the lighthouse of our institution, the guiding light in a turbulent sea, then Michele has been the keeper of that lighthouse, in good times and bad.

All of us who have worked with her marvel at her calm, her professionalism, and her integrity. Her unflinching poise, grace, and dignity express not only the strength of her own personal character, but also an approach that builds confidence in the fairness of the institution. For many who deal with her, she is the face of the Board – and the way she has filled that role has reflected well on the Board itself.

¹Subject to approval at the University Senates Conference meeting of February 21, 2012

As the main contact point between faculty governance and the Board, she has always been helpful, patient, and even-handed in maintaining lines of communication in both directions. That has been important to the well-being of the institution, and lately even more so.

Although most of her contributions have been made quietly and almost invisibly, she has played a central role in helping this great institution function as well as it has. The administration, the faculty, the students, and the governance structures owe her a tremendous debt of gratitude.

On her retirement, we thank her, we celebrate her, and we wish her great happiness in all her future endeavors.

University Senates Conference
Presented January 12, 2012

I. Approval of University Senates Conference Minutes of November 17, 2011

Professor Andersen moved to approve the minutes. The motion was seconded. Professor Ting asked that the minutes be revised to reflect that she was in attendance only for the morning session.

Professor Chambers responded to allegations that had been made at the November 17 meeting and at other times suggesting that he and Professor Burbules conspired to persuade the enrollment management committee. Professor Chambers said that he and Professor Burbules had a discussion the night of November 15, which was the night before the meeting of the Enrollment Management Committee, to discuss various issues. Professor Leff, Chair of the Committee, had not been feeling well. Professor Burbules said that he had a draft outline that he would like to share with the committee to help facilitate the work of the group. At 11:45 p.m., he shared a draft letter with Professors Chambers and Leff and suggested that it be distributed to the committee to be considered for adoption. Professor Chambers said that he responded to Professors Burbules and Leff that he was not comfortable with the suggestion because the document needed to be a function of the deliberations and debate of the committee. He also told them, if the committee found the document helpful, feel free to use it but that was the determination of the committee.

Professor Chamber's commented that he and Professor Burbules also discussed the FOIA request that had been made by Professor Martin. Professor Chambers asked if the UIS Senate or Senate Executive Committee had authorized Professor Martin to send the FOIA request. Professor Ting responded that Professor Martin sent the request himself, but it had been discussed by SEC and the Senate was aware of the request. She said that the USC members from UIS report on USC meetings to the Senate. They felt it was best to listen to the tape recording rather than have the USC representative try to remember all the details of the meeting. Professor Graber commented that the Conference members have to feel safe about discussing things openly within the group. Professor Burbules said that he heard there was a firewall for the tape and thanked the UIS members. Professor Ting said that anyone who listened to the tape had to sign a consent.

Professor Switzer commented that she stood by everything she had said at the last meeting.

The minutes were approved.

Explanation of File Numbers

ST - University of Illinois *Statutes*

GR - *The General Rules Concerning University Organization and Procedure*

BG - University Administration Budget and Benefits Study Committee

NC - Nominating Committee

OT - All other items

II. New Business

1. OT-279. University Senates Conference – Present and Future.

Professor Andersen commented that it would be helpful if members could lower the rhetoric and use terms that are more neutral to facilitate a civil discussion.

Professor Chambers said that the report on the anonymous emails would be coming out soon. He commented that the report might name who leaked the USC enrollment management report to the President. Professor Graber spoke of problems with ethics within the Conference. Professor Switzer commented that some of the problems would not happen if everyone behaved in a professional way. She also felt that the group should move forward with more transparency. Professor Graber said that some information should not be shared until it is ready for release.

Professor Chambers commented that the Conference must be able to debate issues within the group with some degree of confidentiality. Professor Leff felt that the USC Chair should be the person to talk with the President and the press. Professor Andersen said that it is usually best to keep working documents within the group until there is a product that is ready to share. He added that it is usually okay to seek opinions outside of the Conference.

Professor Ting said that the UIS Senate bylaws articulate that all senate and senate committee documents are subject to Open Meetings Act and are not confidential. Professor Chambers said that the President sometimes brings confidential issues to the Conference for information or advice. Professor Francis said that there are sometimes issues that the President wants the Conference to share.

Professor Andersen commented that the USC Confidentiality Guidelines are helpful. He added that the Conference does not want to lose the ability to tackle issues due to FOIA concerns. He made a motion for the Conference to reaffirm the guidelines. The motion was seconded. Professor Mallory said that she expected communications to the President

to go through the USC Chair. Professor Chambers asked if a committee should be appointed to amend the guidelines. Professor Andersen spoke in opposition. Professor Burbules suggesting reaffirming the guidelines and then creating a supplementary process. Professor Chambers said that he would like to appoint Professor Andersen to lead a committee to develop a document. The Conference approved reaffirming the USC Confidentiality Guidelines and creating a committee to develop supplementary guidelines. Professors Graber and Mohammadian agreed to serve on the committee with Professor Andersen. Professors Switzer and Ting said that they would ask Professor Martin if he would serve on the committee. Professor Andersen commented that it would be helpful if Conference members would make suggestions. He said that the committee would provide an update at the February meeting and a report at the March meeting.

Professor Chambers requested that, in light of the possibility of a FOIA request, Conference members be careful about how statements are worded. Professor Switzer commented that USC is not working due to the way the group has become. She felt that some of the problems have been caused by leadership issues. Professor Burbules asked Professor Switzer to clarify the issues and suggest how things could be improved. She responded that there could be better consensus-building and efforts to work on the relationship with the President. Professor Fadavi commented that she did not see a leadership problem. She added that, as a member of the Enrollment Management Committee, she did not feel persuaded by the USC Chair or Vice Chair. Professor Ting said that she felt the UIS members were not given an equal voice on USC. Professor Mallory commented that she was not aware of any issues with the USC leadership. Professor Graber said that she supports the current leadership. Professor Campbell said that he has confidence in the USC leaders. He felt that the anonymous emails were deliberately aimed to cause antagonism. Professor Ting said that she did not feel that the emails intended to generate friction.

Professor Chambers asked if the Conference wished to vote on the USC leadership. Professor Andersen recommended against such a step. Professor Francis spoke against a vote of no confidence and said that he had no problem with the leadership. He proposed that the Conference reaffirm its approval of the USC Chair and preserve the role of the Chair to be the speaker for USC. The Conference decided not to take formal action as a large majority of members approved of the USC leadership.

2. OT-280. Faculty Participation in Shared Governance at University of Illinois.

(There was no time available to discuss the document.)

3. OT-281. Conflicts of Commitment and Interest - revisions mandated by changes in federal-level policy by the Dept. of Health and Human Services.

The Conference approved transmitting the documents to the senates.

III. Classification of Senate Minutes

Class I:	Matters of policy affecting one campus only. Item is sent to the President and Board of Trustees for action.
Class II:	Matters affecting more than one campus. Item is sent to Senate(s) for action, then to President and Board of Trustees. At the time of this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class III:	Amendments to the <i>University of Illinois Statutes</i> . Procedure is the same as with Class II items. At the time of reporting this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class N:	This designation requires no USC action, but alerts one or more Senates to an item of interest from the originating Senate. The "N" is preceded by and followed by a lower case letter(s); c = Chicago; s = Springfield; u = Urbana-Champaign; usc = University Senates Conference. Example: "cNs,u" means that a matter has come up in the Chicago Senate, which may be of interest to Springfield and Urbana-Champaign.

Professor Leff moved to approve the classification of senate minutes. The motion was seconded, voted on, and approved.

A. The following items were classified I by the University Senates Conference:

1. University of Illinois at Urbana-Champaign, December 5, 2011

EP.12.13 Proposal from the Graduate College and the College of Agricultural, Consumer and Environmental Sciences (ACES) to Terminate the Community Studies and Outreach Concentration in the PhD Curriculum in Human and Community Development

EP.12.15 Proposal to Revise the Human Development and Family Studies (HDFS) Concentration within the PhD Curriculum in Human and Community Development

GP.11.05 Proposed Statement on Unit Mission Statements and Activities

B. The following item was classified N by the University Senates Conference:

2. University of Illinois at Springfield, November 18, 2011

R41-21 Clarification of Reappointment, Tenure and Promotion Application Procedures

R41-22 Clarification of Faculty Advising Responsibilities
Center for Teaching and Learning Program Review

3. University of Illinois at Springfield, December 2, 2011

R41-24 Modification to Academic Integrity Policy 0 Sections III & V
Levels of Governance and Administrative Approval Chart on
Curricular Matters

IV. Old Business – Action Items

None.

V. Old Business – Information and Discussion Items

4. ST-76. Revisions to the *Statutes*, Article II, Section 2 (University Senates Conference) – Campus Rotation of Leadership Positions. Passed UIS Senate 9/9/11.

No new information.

5. OT-275. Enrollment Management.

Professor Chambers commented that this item would be discussed with President Hogan and Chairman Kennedy in the afternoon.

6. OT-269. Cross-Campus Dialogue (formerly Call for a University-wide Summit on Organization and Governance).

No new information.

7. OT-271. University Senates Conference presentations to the Board of Trustees.

No new information.

8. OT-276. Performance Based Funding.

No new information.

9. OT-277. Nominations for Search Committee for Executive Director of University Relations.

No new information.

10. OT-278. University Senates Conference Consultation Process.

No new information.

11. ST-72. Consideration of the language in the *Statutes*, Article X, Section 2 (Academic Freedom). Passed UIUC Senate 12/6/10. Transmitted to UIC and UIS Senates 2/7/11. Passed UIC Senate 9/22/11.

No new information.

12. OT-123. Discussion of University Senates Conference guests.

No new information.

13. Campus Updates.

There were no campus reports.

14. OT-142. Updates on the Management Teams: Academic Affairs; External Relations; Vice President for Research Faculty Advisory Committee; University Technology.

No meetings were held.

15. Report of Observer of Board of Trustees Meeting:

Friday, December 2, 2011, Springfield

Carrie Switzer

16. Designation of Observer of Board of Trustees Meeting:

January 18 and 19, 2012
(Retreat/Meeting)

Chicago

Donald Chambers

VI. Meeting with President Hogan and Chairman Kennedy

President Hogan requested that the meeting go into Executive Session at 1:40 p.m. Professor Chambers clarified that there would be a discussion of University employment and appointments. Professor Andersen moved to go into Executive Session. The motion was seconded, voted on, and approved.

The Executive Session ended at 2:50 p.m.

There was a lengthy discussion on enrollment management issues. Chairman Kennedy asked to hear the concerns of the Conference. The group went through all 21

recommendations that were listed in the report from the external reviewers and Conference members voiced concerns and made recommendations.

Chairman Kennedy discussed an RFP from the City of Chicago that could have a major impact on the University.

VII. Adjournment

The meeting adjourned at 4:35 p.m.

Pending USC Items
January 13, 2012

GR-41. Review of language in *The General Rules*, Article V, Section 3 – Private Use of University Property Forbidden.

OT-167. Faculty Representation to the Board of Trustees. UIUC Resolution 9/27/99. UIS Resolution 11/5/99. UIC resolution 12/2/99. USC Resolution to Senates 2/3/00. Endorsed by UIS 2/18/00. Endorsed by UIC 3/9/00. Endorsed by UIUC 4/24/00. Transmitted to the President 6/30/00. Transmitted to the Board 7/6/00. Letter from Trustee Eppley institutionalizing process for meetings with Chair of BoT Academic Affairs Committee and senate observers 12/1/04. Letter to Ikenberry 12/10/09.

OT-202. Review of the *University Senates Conference Organization and Functions*.

OT-211. Process for Selecting Board of Trustees Members.

OT-223. Annual Review of the Vice Presidents.

OT-231. Shared Governance Issues.

OT-232. Interactions with Legislators.

OT-247. USC Budget.

OT-248. Intellectual Property Issues.

OT-249. Exit Interviews.

OT-252. Vendor Code of Conduct.

OT-253. Program Review Process Collaboration among the Campuses.

OT-256. Positive Time Reporting.

OT-257. Role of the Board of Trustees and the Faculty in University Governance.

OT-260. University Information Security Policy.

OT-261. Short-Term and Long-Term Budget Planning.

OT-262. Accelerated Degree Program.

OT-265. Academy on Capitalism and Limited Government Foundation.

OT-266. Proposed revisions to the *University Senates Conference Organization and Functions* – (including proposed revisions to the subcommittee structure).

OT-268. Administrative Reorganization.