

MINUTES<sup>1</sup>  
UNIVERSITY SENATES CONFERENCE

DATE: Thursday, January 24, 2019

PLACE: Videoconference: 414 AOB, 364 HAB, Hatmaker PAC

PRESENT: Brennan, Burbules, Dallesasse, Danziger, De Groote, Erricolo, Francis, Johnson, Kalita, Karri, Li\*, Maher, Miller, Razfar, Tolliver, Vincent, Wade

ABSENT: Kling, Span

GUESTS: Timothy Killeen, Barbara Wilson

\*Participated by phone

Professor Tolliver, Chair, called the meeting to order at 10:00 a.m.

I. Meeting with President Killeen and Executive Vice President Wilson

President Killeen discussed an event the day before that formally made the Hebrew University of Jerusalem a partner of the Discovery Partners Institute (DPI). He cited some of the many accomplishments of the institution. He said that efforts are being made to also develop partnerships with universities in India.

Vice President Wilson said that she met with several people, including Dr. Bill Sanders and Dr. Phyllis Baker, to work on the process that will be used for formal DPI approval. She would like to see USC vet the proposal and then send it to the three senates in time for it to go to the IBHE by June 4. Professor Tolliver added that the process in the *Statutes* for the approval of new units formed at the system level includes approval by the Board of Trustees. The group discussed how the process in the University *Statutes* differs from the IBHE process, which has a process for approving temporary institutes. Professor Tolliver noted that USC would be voting on a document that provides guidelines concerning shared governance for system-wide academic and research initiatives. USC requested that it receive the DPI proposal two weeks before its next meeting.

President Killeen commented that Dr. Sanders indicated that about 1,000 faculty have signed up to be on expert groups that will provide advice to guide the development of the various themes of DPI. The President added that DPI is using a very nice facility on Wacker Drive.

President Killeen said that the Office of Governmental Relations is very active at the federal level working with the Illinois delegation. The University has obtained the services of a small consulting group to help raise the profile of the U of I in D.C. While there have been no real problematic issues with the government shut-down, some of the agencies that the University works with are starting to feel the impact.

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<sup>1</sup>Subject to approval at the University Senates Conference meeting of February 26, 2019

The University System is working closely with the new state administration. President Killeen said that he has met with Governor Pritzker and his staff. The legislative agenda includes Illinois Prosper, which has a sponsor, and all public universities in Illinois have signed on. The newly-appointed deputy governor with experience in education is an Urbana-Champaign alum. There have been several in-depth discussions on DPI that have been very positive. The new governor has many appointments to make, and the appointment of Board of Trustees members is receiving a lot of attention. There are now 64 members of the University of Illinois legislative bipartisan caucus. President Killeen said that IPAC will be resubmitted. The President noted that all agencies and boards under control of the governor have been required, under executive order, to review audit findings. The University is working on a report in response to the audit findings. Vice President Wilson commented that the education transition committee, of which she is a member, is focusing on stable funding for education, MAP funding, and multi-year planning.

Vice President Wilson indicated that this is a busy time in the legislature for filing bills. Some are repeats and some are not in the best interest of the University. She said that the Office of Governmental Relations is constantly tracking these bills.

Vice President Wilson discussed a draft International Travel Policy with USC. The proposed policy came out of the risk assessment study. The policy requires that all faculty and staff who are traveling with students, undergraduate students, and graduate students, register all international trips with the university and take out risk insurance, which would be through a system-wide policy, and paid for by the University System as long as the traveler registers. The policy encourages faculty and staff who are traveling without students to register and take out the insurance. There are stricter requirements for student travelers. Conference members pointed out the importance of the component of the policy that deals with educating travelers about international travel and the areas to where they will be traveling. USC members provided feedback on the policy. Vice President Wilson asked for any additional feedback by February 8.

President Killeen and Vice President Wilson described some of the projects that were approved for the Arts and Humanities initiative that will invest \$2M over the next two years. Both were extremely impressed with the quality of the programs that were presented.

Vice President Wilson reported that there have been 14 faculty hires made through the Distinguished Faculty Recruitment Program. There was also a discussion of how DPI can be used as a lever for recruitment.

The group briefly discussed the tuition item that will go to the Board and recruitment strategies for international students.

President Killeen commented on ways the University can bring more jobs to Illinois. A new strategy that is being pursued is Illinois Prosper, which would provide a tax advantage to companies that create new jobs while partnering with a public university or community college in Illinois. The program, which will be introduced this legislative session, would include the University System, DPI, and the Illinois Innovation Network.

## II. Approval of University Senates Conference Minutes of November 28, 2018

Professor Burbules moved to approve the minutes as amended (motion to adjourn name correction). The motion was seconded by Professor Brennan and approved by voice vote.

## III. Classification of Senate Minutes

Class I:	Matters of policy affecting one campus only. Item is sent to the President and Board of Trustees for action.
Class II:	Matters affecting more than one campus. Item is sent to Senate(s) for action, then to President and Board of Trustees. At the time of this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class III:	Amendments to the <i>University of Illinois Statutes</i> . Procedure is the same as with Class II items. At the time of reporting this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class N:	This designation requires no USC action, but alerts one or more Senates to an item of interest from the originating Senate. The "N" is preceded by and followed by a lower case letter(s); c = Chicago; s = Springfield; u = Urbana-Champaign; usc = University Senates Conference. Example: "cNs,u" means that a matter has come up in the Chicago Senate, which may be of interest to Springfield and Urbana-Champaign.

Professor Burbules moved to approve the proposed classifications. The motion was seconded and approved by voice vote.

### A. The following items were classified I by the University Senates Conference:

#### 1. University of Illinois at Chicago, November 29, 2018

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| PR-19.14 | Proposal to Revise the Master of Architecture  |
| PR-19.15 | Proposal to Establish the Master of Science in Construction Engineering and Management                                       |
| PR-19.16 | Proposal to Revise the Bachelor of Arts in Liberal Arts and Sciences, Major in Communication                                 |
| PR-19.17 | Proposal to Revise the Bachelor of Science in Liberal Arts and Sciences, Major in Statistics                                 |
| PR-19.18 | Proposal to Redesignate and Revise the Bachelor of Science in Mathematics and Computer Science as the Bachelor of Science in |

Liberal Arts and Sciences, Major in Mathematics and Computer Science; and Establish the Concentrations in Algorithms and Theory, and Computational Mathematics

- PR-19.19 Proposal to Eliminate the Bachelor of Arts in Spanish-Economics
- PR-19.20 Proposal to Establish the Minor in Spanish for the Professions
- PR-19.21 Proposal to Establish the Bachelor of Science in Human Resources Management
- PR-19.22 Proposal to Rename and Revise the Bachelor of Arts in Liberal Arts and Sciences, Major in Individual Plan of Study as the Bachelor of Arts in Liberal Arts and Sciences, Major in Liberal Studies
- PR-19.24 Proposal to Revise the Bachelor of Arts in the Teaching of History
- CI-19.02 Proposal to Eliminate the Center for Cognitive Medicine
- CI-19.03 Proposal to Eliminate the Parkinson's Disease Center for Excellence

2. University of Illinois at Urbana-Champaign, December 10, 2018

- EP.19.19 Revision of Curriculum Requirements for the Concentration in Energy Systems for the degree of Master of Engineering in the College of Engineering and establishing an Online option
- EP.19.22 Establish an undergraduate minor in Turkish Studies
- EP.19.23 Revision to the BALAS in Philosophy
- EP.19.24 Revisions to the curriculum of the Bachelor of Fine Arts in Theatre; Renaming the concentration in Lighting Design
- EP.19.25 Revise the undergraduate minor in Adult Development
- EP.19.26 Revise the BALAS in English, including the establishment of a new concentration
- EP.19.30 Combine the Agricultural Education (AGED) and Agricultural Communications (AGCM) Programs into a new Agricultural Leadership, Education, and Communications (ALEC) Program; move the current MS in Agricultural Education degree from AGED to the new ALEC program; terminate the undergraduate

major in Agricultural Leadership and Science Education and its two concentrations; terminate the undergraduate major in Agricultural Communications and its two concentrations; and create a new major in Agricultural Leadership, Education, and Communications with four concentrations, in the College of Agricultural, Consumer and Environmental Sciences

EP.19.31 Administrative Approvals through December 3, 2018

3. University of Illinois at Springfield, January 18, 2019

Res 48-8 Establish the Center for Online Learning, Research and Service as a Permanent Center

Res 48-9 Changes to Economics Minor

B. The following items were classified N by the University Senates Conference:

4. University of Illinois at Urbana-Champaign, December 10, 2018

uNc,s EC.18.03 Revisions to the *Election Rules for the Student Electorate*

IV. Remarks from the USC Chair

Professor Tolliver discussed the DPI approval process. She clarified that Dr. Bill Sanders asked her to meet with him and Dr. Phyllis Baker regarding the process, and Professor Tolliver asked to include the USC chairs of AARC and SGC, Professors Burbules and Miller. Professor Tolliver said that she plans to ask Dr. Baker to loop in the DPI AGAG (Academic Governance Advisory Group) members when there are meetings.

Professor Tolliver reminded USC that she proposed to the President a timeline for USC receiving the written DPI proposal and the subsequent process for obtaining advice, which will include USC and the senates. The group discussed the vetting process and leaned towards not referring the proposal to the USC standing committees partially due to time constraints. Professor Tolliver hoped that the document that comes forward will have been reviewed by AGAG.

The group discussed the IBHE approval process for temporary institutes and the approval process for units organized at the system level in the University *Statutes*. Professor Tolliver said that Drs. Sanders and Baker understood and supported the process outlined in the *Statutes*. The timeline would include sending the proposal to the Board of Trustees in May and to the IBHE in June. Professor Tolliver thought that the senates would have time to review the proposal. Professor Vincent recommended that the transmittal letter from USC to the senates include the proposed timeline and stress the reasons for why the proposal is time-sensitive.

USC members discussed how to avoid possible difficulties in getting the DPI proposal through the approval process. Professor De Groote responded that it will be important for the proposal to explain why DPI is being set up as it is and to defend the need for it. Professor Vincent commented that USC has been diligent in stressing the need for shared governance processes to be in place for DPI. Professor Burbules said that responses can be unpredictable when people do not feel that they have sufficient information. Professor De Groote indicated that AGAG is doing the types of things that should reassure faculty of the process, such as acknowledging that there should be bylaws and faculty input and reviewing how courses will be approved.

The group discussed the rationale for asking the senates to approve an institute that has already been started and is securing funding. Professor Miller said that centers and institutes have to get started and be worked on before information can be shared and questions can be answered in the approval process. The timing seems to be right for DPI. Professor Burbules commented that the senates should feel ownership of DPI given that courses and faculty will be based in the universities. Professor Brennan stressed the importance of there being a balance between USC providing its advice based on its long-term involvement with DPI and not minimalizing the senates' part in the approval process.

Professor Tolliver pointed out that the *Statutes* require that advice of the senates and USC be taken by a vote. She said that it is legitimate for USC to review the proposal and provide its advice to the senates. Professor Tolliver added that it is the role of USC to coordinate the advice of the senates. She was optimistic about the timeline for the DPI approval process.

#### V. USC Committee of the Whole Discussion: Follow-up items from morning session

Professor Burbules asked if USC should propose revisions to the *Statutes* to include the concept of temporary institutes, which in the IBHE process does not require Board of Trustees approval. After discussion, there was general agreement that USC should not.

USC discussed the possible impact another year of a tuition freeze might have on faculty hiring, salaries, and infrastructure. The group decided to discuss this with the President at the next meeting.

The group discussed the draft International Travel Policy. Professor Erricolo questioned why there was a distinction between undergraduate and graduate students if the policy is about safety. He noted that it is possible to register with the Department of State when traveling abroad, therefore the embassies would be aware. He added that his department requires approval when traveling and suggested flagging that document rather than creating a new process. Professor Francis mentioned that all departments might not have such a process. Professor Dallesasse said that he would not want to see the expense of the insurance eventually transferred from the system to the units. Professor Miller commented that the education component, especially on the student part, is particularly important for safety. Professor Kalita indicated that he has registered with the state department but the respective embassy was not aware of his visit. Professor Tolliver asked USC members to submit any additional comments to her before February 8.

Explanation of File Numbers

ST - University of Illinois *Statutes*

GR - *The General Rules Concerning University Organization and Procedure*

NC - Nominating Committee

OT - All other items

**VI. Old Business - Action Items**

1. OT-351. Guidelines for Shared Governance and System-Wide Academic and Research Initiatives at the University Of Illinois.

Professor Maher moved to change the first word in #2 from “reasonable” to “substantial.” Professor Burbules seconded the motion, which was approved by voice vote.

Professor Maher also referred to the different types of committees in #9. Professor Tolliver suggested moving the last sentence in #9 to the second sentence.” Professor Maher moved to move the sentence and to add the word “steering” between the words “interim” and “committee. The motion was seconded by Professor Kalita. After discussion, Professor Burbules suggested changing “steering” to “advisory” in each instance. Professor De Groote suggested adding the word “system” before the word “stakeholders” at the end of the first sentence. Professor Burbules suggested changing that part of the sentence to “whose members represent the relevant system stakeholders.” Professor Dallesasse asked about including external stakeholders. Professor Tolliver suggested that this document only address internal shared governance issues. She then suggested removing the phrase from the new last sentence from “neither” through “rather” and adding the word “and.” Professor Tolliver read #9 as amended. Professor Burbules moved to approve the #9 as amended. The motion was approved.

Professor Miller moved to delete the last sentence in #5. Professor Maher seconded the motion, which was approved by voice vote.

Professor Burbules suggested that the title include the “Guidelines for” at the beginning of the title. There were no objections to revising the title of the document.

Professor Miller discussed #8 and asked whether there should be any revisions. USC decided to leave the wording as is.

Professor Maher moved to approve the document as amended, including the revision of the title. The motion was seconded by Professor Kalita and approved by voice vote.

**VII. New Business**

2. Designation of USC Observer to Board of Trustees meeting:

Thursday, March 14, 2019

Urbana-Champaign

James Brennan

3. OT-353. Proposed Revisions to the University Senates Conference *Bylaws*, 5.5, 6.3(a), 6.3(d) – Removal of the Hospital and Health Affairs Committee and other minor revisions.

Professor Tolliver noted that the revisions include removing all references to the Hospital and Health Affairs Committee. Professor Maher moved to approve the revisions to the *Bylaws*. Professor Burbules seconded the motion. The motion was approved by voice vote.

4. OT-354. Recalculation of Apportionment of USC Membership.

Professor Tolliver asked Ms. Sailor, USC Administrative Aide, to comment on the process for recalculating the USC membership apportionment. Ms. Sailor explained that the USC membership had previously been nine from Chicago and nine from Urbana-Champaign. When Springfield was added to the University of Illinois, adding nine members to USC was viewed as making the group too big. The result was to give each campus 2 members, with the rest apportioned by the number of faculty. The apportionment is part of the *Statutes*. Ms. Sailor noted that the recalculation should have been done last year and recommended that the next recalculation to figure the apportionment be in 2023, five years from 2018. She also commented that the figures presented to USC show that the apportionment figures were the same for 2018 and 2019, which is to leave the apportionment as it is currently.

Professor Tolliver said that the recalculation would be in the records. She also pointed out the supplemental documentation on faculty staffing trends that had been provided.

5. OT-355. Staff Engagement Program

Professor Tolliver said that Jami Painter sent the document to USC for its input. The program will allow release time for staff members to learn how the University works. She thought the program was a great initiative. She noted that there were some hesitations raised by members of the USC Executive Committee. Professor Maher thought it was a great idea, but felt that the system put in place should be very thin in terms of how staff members go about applying for the release time and getting approval. Professor Burbules suggested adding the word “System” after “University of Illinois” in the first sentence under Engagement Activities. Professor Tolliver noted that this encourages staff members to spend eight hours per academic year learning about their university or the system. She wondered what weight participating in the program gives in a performance evaluation, or for not participating. Professor Miller asked if the eight hours allowed in the program could actually be a time constraint for staff members who are given permission to attend various events. Professor Wade agreed that eight hours a year seemed restrictive. Also, she wondered who would determine which events were permissible to attend; the unit or the staff member. Professor Miller suggested that an hour a month might be more reasonable, except there could be events that take part of a day. Professor Tolliver said that the program should not create additional work for anyone. She asked that any additional comments be sent to her soon so she could provide the feedback to Ms. Painter.



### VIII. Old Business – Information and Discussion Items

6. ST-77. Revisions to the *Statutes* – Edits and Updates (A File). Received from the Board of Trustees Governance, Personnel, and Ethics Committee 10/6/14. Transmitted to Senates 10/10/14. Passed UIC Senate 12/3/14. Passed UIS Senate 1/23/15. Passed UIUC Senate 5/4/15. Transmitted to the President 5/29/15. Transmitted to Senates 9/4/18. Amendments passed by UIC Senate 10/24/18. Passed UIS Senate with amendment 11/9/18.

Professor Burbules commented that he hoped this item could be wrapped up by the end of the academic year. Professor Maher provided an update on the status of this item in the Urbana USSP Committee.

7. GR-46. Revisions to the *General Rules* – Edits and Updates. Received from the Board of Trustees Governance, Personnel, and Ethics Committee 10/6/14. Transmitted to the President 12/22/14. Intellectual Property transmitted to Senates 1/26/15. Passed UIS Senate 3/6/15. Passed UIC Senate 4/23/15. Passed UIUC Senate 5/4/15. Intellectual Property transmitted to the President 5/29/15. Revised IP to Senates 4/4/18. UIC Senate response 4/26/18 (not approved, provided recommendations) UIUC Senate response 4/30/18 (not approved, provided recommendations). Transmitted to Senates (Article III, Intellectual Property) 9/4/18. Passed UIC Senate 9/20/18. Passed UIUC Senate 10/15/18. Passed UIS Senate 11/9/18.

Professor Burbules reported that there will be another round of revisions to the Intellectual Property section of the *General Rules*. The new revisions will have to go to the senates.

8. ST-72. Revisions to the *Statutes*, Article X, Section 2 (Academic Freedom). Passed UIUC Senate 12/6/10. Passed UIC Senate 9/22/11. Passed UIS Senate 12/14/12. Transmitted to the President 1/18/13. Revised language approved by USC 3/18/14. Transmitted to Senates 3/21/14. Passed UIUC Senate 11/17/14. Passed UIC Senate as amended 1/29/15. Passed UIS Senate 4/10/15. Transmitted to President 5/12/15. Referred back to UIUC Senate USSP Committee in consultation with CAFT 2/23/17.

Professor Maher reviewed the work that had been done since early 2017 with University Counsel and more recently with the Urbana USSP and Urbana AFT Committee. He noted that the language originally approved by all three senates in 2012 and 2015 had been sent to the President in 2015, but that the President has held the item pending comment from Counsel. Subsequently, USC referred the matter back to Urbana USSP and AFT to work with Counsel. Now that this consultation has resulted in a preliminary understanding, USSP and AFT have been working with Counsel's proposal. Although there is little precedent for this process, once USSP and AFT come to consensus, Professor Maher asked what the next steps should be. Professor Tolliver thought that the revisions would come back to USC and then transmitted to the senates. Professor Burbules suggested that Urbana deal with the new proposal that will come from its committees. Professor Maher commented that the request for USSP and AFT to work with Counsel came from USC. Professor Tolliver said that something needs to come back to USC, as the item still resides in USC. Professor Burbules agreed that the revised language should come back to USC.

9. ST-79. Proposed revisions to the *Statutes*, Article II, Section 2.b, and Article XIII, Section 8 – to authorize the University Senates Conference to initiate revisions to the *Statutes*. Approved by USC 1/17/13. Transmitted to Senates 4/5/13. Revised language approved by USC 6/18/13. Transmitted to Senates 6/21/13. Passed UIC senate 9/26/13. Alternate language passed UIUC Senate 11/18/13. Transmitted to Senates 11/26/13. Passed UIS Senate 2/21/14. Passed UIC Senate 4/24/14. Transmitted to the President 6/11/14. USC new proposed revisions 4/27/17. Transmitted to Senates 5/11/17. Background statement to senates 9/6/17. Passed UIS Senate 9/15/17. Passed UIUC Senate with revisions 12/11/17. USC reconciled language to Senates 1/29/18. Passed UIUC Senate 4/2/18. Passed UIS Senate 4/6/18. Failed UIC Senate 4/26/18. Approved USC 5/3/18. Transmitted to President 6/1/18 with UIC response.

10. ST-81. Revisions to University of Illinois Nondiscrimination Statement. Received from Vice President Pierre 10/9/15. Transmitted to Senates 10/12/15. Passed UIC Senate 10/28/15. Passed UIS Senate 12/11/15. Passed UIUC Senate 3/7/16. UIUC Senate version transmitted to UIC and UIS Senates 3/31/16. Passed UIS Senate 4/22/16. Passed UIC Senate 9/29/16. Transmitted to Vice President Wilson 11/22/16.

11. ST-82. Revisions to the *Statutes*, Article IX, Sections 3. (Appointments, Ranks, and Promotions of the Academic and Administrative Staff) a., and 4 (Principles Governing Employment of Academic and Administrative Staffs) b. Passed UIUC Senate 5/2/16. Transmitted to UIC and UIS Senates 6/6/16. Passed UIS Senate 9/23/16. Passed UIC Senate 10/26/16. Transmitted to President 12/5/16.

(Items 9-11) Professor Burbules noted that these items are done in USC and have been moved forward.

12. ST-83. Revisions to the *Statutes* – new proposed revisions and proposed revisions from ST-77 that need further discussion (B File).

Professor Burbules said that SGC is still working on this round of revisions to the *Statutes*.

13. ST-84. Proposed Revisions to the *Statutes*, Article VIII, Section 4 – Changes in Existing Units. Passed UIUC Senate 11/12/18.

Professor Burbules said that these statutory revisions differentiate two different kinds of renaming; academic renaming such as the name of a college and adding a donor's name to something. He asked that the UIC and UIS Senates hold off on this item temporarily because the UIUC Senate is making some additional revisions. Professor Vincent reported that the UIC Executive Committee discussed this item and did not understand what stimulated the UIUC proposed change. Professor Burbules discussed the large donation that was made to the Urbana College of Business, and the building renaming was announced before it went through the senate process. During the discussion of how the process should have worked, it was determined that there were really two types of renaming, where the *Statutes* only describe one process. Professor Miller added that there needs to be a process for discussing potential donors and renaming of buildings and units outside of the Open Meetings Act process. The new approach does this. Professor Vincent

described the process that is used by UIC, which is aimed at maintaining a donor's interest. Professor Maher commented that the proposed revision creates a different track for approving renaming for a donor. Professor Burbules added that each senate can decide whether to delegate the approval process. Professor Tolliver confirmed that any new revisions will remain under ST-84.

14. OT-326. USC Presentations to the Board of Trustees.

Professor Tolliver confirmed that Professor Erricolo would be giving the January report to the Board on behalf of the Finance, Budget, and Benefits Committee.

15. OT-123. University Senates Conference Guests.

The Conference discussed guests to invite.

16. Designation of USC Observer to Board of Trustees meeting:

Thursday, January 31, 2019

Chicago

Sandy De Groote

17. OT-352. University Senates Conference Statement on System Governing Documents and Collective Bargaining Contracts. Approved by USC 11/28/18. Transmitted to the Board and various senior administrators 12/5/18.

Professor Tolliver said that the item has been transmitted. She noted that the document was included in the packet for information.

18. OT-339. Audit of the University Senates Conference.

No new information.

19. OT-343. Proposed Revision to the University Senates Conference *Bylaws*, Section 3, 3.5 – Term Limits. Approved by USC 2/21/18.

No new information.

20. OT-344. Proposed Revision to the University Senates Conference *Bylaws*, 4.3.1 – Chair of the Nominating Committee. Approved by USC 5/3/18.

No new information.

21. Campus Updates.

Professor Vincent reported that a new master plan that will make the campus more attractive to students has been rolled out. There will be some exciting new changes over the next ten years. The Dean of Medicine search is down to two candidates. The UIC Senate audit is about finished. The group discussed the various risk levels in the audit process.

Professor Wade commented that people in Springfield are excited about the Illinois Innovation Network hub, Innovate Springfield. UIS now has an enrollment management officer. The person is making new partnerships with firms that help target students in certain areas.

22. OT-142. Updates on External Committees: DPI Academic Governance Advisory Group (De Groote, Johnson); DPI Academic Executive Committee (Karri); Enrollment Management Policy Council (Wade); President's Executive Leadership Program (Erricolo); Vice President for Academic Affairs Faculty Advisory Committee for System Academic Affairs (Tolliver).

VPAA FACSAA: Professor Tolliver said that the group discussed Illinois Prosper. She would like for USC to learn more about the issue. Professor Tolliver mentioned that there is some progress being made on TEM.

23. Reports from USC Committee Chairs:

Academic Affairs and Research Committee  
Finance, Budget and Benefits Committee  
Statutes and Governance Committee

Gay Miller, Chair  
Danilo Erricolo, Chair  
Nick Burbules, Chair

AARC: Professor Miller reported that the committee had met that morning and is coming up with ideas for the Board report in March, which will be on preparing a work force.

#### IX. Review of Agenda Items

Professor Tolliver commented that USC should discuss whether to review one of the vice presidents this year. Professor Burbules suggested that, rather than a formal review, USC should ask for the annual reviews from each vice president.

#### X. Adjournment

Professor Maher moved to adjourn. The motion was seconded and approved by voice vote. The meeting adjourned at 3:07 p.m.