

MINUTES<sup>1</sup>  
UNIVERSITY SENATES CONFERENCE

DATE: Tuesday, March 29, 2011

PLACE: Room 210 Illini Union, Urbana

PRESENT: Andersen, Burbules, Campbell, Eisenhart, Fadavi\*, Finnerty, Francis, Gibori, Koronkowski, Martin, O'Brien, Patston\*, Ramsey, Struble, Ting, Tolliver, Weech, Wheeler (Chair)

ABSENT: Chambers (Vice Chair), Massat

GUESTS: Michael Hites, Michael Hogan, Katherine Laing, Mrinalini Rao, Lisa Troyer

\*Participated by phone

Professor Matthew Wheeler, Chair, called the University Senates Conference to order at 10:07 a.m. He announced that the June 23 USC meeting was being moved to June 21.

I. Executive Session

President Hogan said that efforts to streamline business functions across the University should save \$60 million or more annually over the next three years. Dr. Avijit Ghosh is leading the teams that are developing and implementing strategies for reducing costs and improving services. The President reported that, seven months into this fiscal year, recurring cost-savings have reached \$10.9 million. He broke down the savings by IT, procurement, shared service centers, Alumni and Development, and off-campus rentals.

President Hogan commented that the University needs to have an Information Technology infrastructure that will service academic policy; IT should not determine academic policy. Academic decisions should be made in colleges and departments. He said that the campus Chief Information Officers now report to Dr. Michael Hites. Conference members were concerned that decisions regarding technology for classroom and online teaching might be determined at the UA level rather than determined by departmental needs. President Hogan said he would defer discussion until Dr. Hites arrived and could address that issue.

President Hogan discussed the elimination of UIC's guest status in the CIC. He said an internal inventory of programs between UIC and the CIC is being collected. Efforts are being made to reach an understanding of which programs will be continued in the relationship despite the loss of status. Professor Ramsey asked whether efforts were being made to retain programs that will not be able to be offered without course-share. President Hogan said that he would look into the matter.

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<sup>1</sup>Subject to approval at the University Senates Conference meeting of April 29, 2011

Dr. Hites commented that the roles of the campus CIOs have not changed other than adding the role of working with University Administration on issues that reach across the University. The campus CIOs report to him, and he reports to the President and his cabinet, which includes the chancellors and vice presidents.

The President was asked why there was not a dual-reporting line to the provost and chancellor. He responded that he did not think that was the right model to work towards. He added that the campus CIOs would still be accountable to people on the campuses, but someone needs to be in charge of the overall operations. Service agreements need to be maintained. Professor Burbules asked if some decisions would be made at the campus level that did not involve UA approval. Dr. Hites responded that some campus decisions would not reach his level. When considering campus-wide research and teaching needs, IT decisions will be generated from that. Dr. Hites said that budgeting is still being worked out.

Professor Campbell brought up concerns from having a service provider at the University level relative to how the campus missions will be affected. He asked how money can be looked at in a uniform manner when taking into consideration taxes on grants and powerful units with a huge amount of leverage, examples being NCSA and the College of Medicine. Professor Campbell commented that there needs to be a close relationship with the service provider. He also expressed concern with how the campus Provosts will make informed decisions on campus-related IT concerns without having a CIO report to them. Professor Wheeler wanted to know whether additional levels of approval would be required once a department makes a decision, such as determining what teaching software to use. Dr. Hites said that there is a relatively firm line between college and department support. There may be ways University IT can improve teaching methods. He added that there will need to be governance groups that can deal with issues of research, teaching and education, service, and business support. The governance system will allow input from the chancellors and provosts. If an issue only benefits one campus, the decision can be made by the campus and the President. Professor Francis reminded the group of past instances where high-quality teaching and grading programs developed at the unit level were killed off in favor of substandard campus-wide processes being used. Dr. Hites responded that there needs to be a process in place to have these discussions. He also commented that he has not found anything in the Huron report that recommends one course management system for everyone.

Professor Gibori was concerned with central procurement decisions infringing upon the way faculty want to do research. She specifically mentioned computer purchases. Dr. Hites said that OBFS is looking for strategic procurement strategies that would make it easier to order specific PCs that have been determined to meet a large percentage of users' needs. If anyone does not want one of these particular computers, the regular procurement process can be followed. Several members commented that the current procurement process is cumbersome and slow. Professor Ting said that UIS has an academic technology committee that makes recommendations. The campus has had an average savings of \$250 per computer.

Professor Wheeler asked Dr. Hites if he had a governance plan. Dr. Hites responded that he hopes to have the Senates Conference help develop a plan.

Professor Wheeler commented that USC is in the process of restructuring its subcommittees. He made a motion to create an IT subcommittee of USC. The motion was seconded, voted on, and approved.

## II. Guest

Ms. Katherine “Kappy” Laing, Executive Director of Governmental Relations, met with the Conference during lunch. She commented that she started in her position at the University on July 1, the same time as President Hogan, and is thrilled to come to the University. Ms. Laing told the Conference that she has been an advocate for almost thirty years.

Ms. Laing said that her office is rethinking what Governmental Relations’ priorities should be. One of the main priorities is improving the federal relations part of the office. There is a need to get relief from new procurement state law. Pensions are also a priority. Ms. Laing reported that the University is owed \$400 million this fiscal year. The amount does not include MAP money that is owed to the University.

Ms. Laing said that the federal relations part of the office has been commuter based. The University has hired Mr. Jonathon Pyatt to be in Washington D.C. full-time. He will help the University get more support for federal research.

Ms. Laing said that the pension problem started in the 1970s when the state failed to put in the required amount of money each year. The liability grew until the 1990s when Governor Edgar ramped up the amount of money the state needed to contribute to properly fund the pension system. The fiscal downturn this century caused the pension funds to decrease. Governor Blagojevich began funding the system through borrowing. In 2011, Illinois has the worst pension system in the country. Some bills, which have created a firestorm of worries, were introduced to get the conversation going on how to deal with the problem. All of the bills introduced so far are dead. She said that the Governmental Relations Office website provides status updates. Also, each campus will have a pension information session in April.

Professor Wheeler thanked Ms. Laing for meeting with the Conference.

## III. Guest

Vice President Rao discussed the work of the task force she assembled to look at enrollment management issues. She said that the committee presented what it had done so far to President Hogan to give to the external reviewers who are looking at enrollment management across the three campuses. The committee is waiting to receive the report from the external reviewers before going to the next step.

President Hogan commented that enrollment management embraces financial aid, recruitment, admissions; a cluster of services that exist in somewhat different forms on each campus. Enrollment management can involve strategies of retention, transfer, articulation agreements, and so on. Enrollment management does not involve admissions criteria, but rather the administration of these functions. Benefits of strategic enrollment management include maximizing the recruitment of the student population you want. President Hogan said that he still intends to bring a formal proposal to USC.

President Hogan updated that Conference on the status of the Academy on Capitalism and Limited Government Foundation.

President Hogan said that Vice President Rao is conducting climate surveys on the campuses at his request. He commented that the University is not doing enough to recruit a diverse faculty. The group discussed whether there should be diversity education and sexual harassment education and, if so, how it should be handled.

President Hogan said that the last two ARR issues are advancement and coordinating communications. He suggested that he bring Mr. Sid Micek to a USC meeting.

#### IV. Approval of University Senates Conference Minutes of February 18, 2011

A correction was made to page 3, third paragraph, changing the word “principle” to “principal”. The minutes were approved as amended.

#### V. Classification of Senate Minutes

Class I:	Matters of policy affecting one campus only. Item is sent to the President and Board of Trustees for action.
Class II:	Matters affecting more than one campus. Item is sent to Senate(s) for action, then to President and Board of Trustees. At the time of this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class III:	Amendments to the <i>University of Illinois Statutes</i> . Procedure is the same as with Class II items. At the time of reporting this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class N:	This designation requires no USC action, but alerts one or more Senates to an item of interest from the originating Senate. The "N" is preceded by and followed by a lower case letter(s); c = Chicago; s = Springfield; u = Urbana-Champaign; usc = University Senates Conference. Example: "cNs,u" means that a matter has come up in the Chicago Senate, which may be of interest to Springfield and Urbana-Champaign.

A. The following items were classified I by the University Senates Conference:

1. University of Illinois at Urbana-Champaign, February 28, 2011

- EP.11.18 Proposal from GRAD to add master's thesis as an alternative to the master's examination in East Asian Languages and Cultures
- EP.11.20 Proposal from the College of Liberal Arts and Sciences (LAS) to revise the M.S. in Astronomy
- EP.11.21 Proposal from LAS to revise the Ph.D. in Astronomy
- EP.11.22 Proposal from ACES to revise the M.S. in Agricultural Education
- EP.11.24 Proposal from LAS to revise the M.F.A. in Creative Writing
- EP.11.25 Proposal from ENGR to revise the B.S. in Materials Science and Engineering
- EP.11.26 Proposal from ACES to establish and undergraduate minor in Leadership Studies
- EP.11.27 Proposal from ACES to revise the B.S. in Horticulture
- EP.11.28 Proposal from ACES to establish a minor in Horticulture
- EP.11.31 Proposed Guidelines for Degree Completion
- GP.11.03 Proposal to Establish the Institute for Genomic Biology

2. University of Illinois at Springfield, March 11, 2011

- R40-16 Graduate Certificate in Entrepreneurship

3. University of Illinois at Chicago, March 17, 2011

- PR-11.12 Establish a Concentration in Environmental Planning and Policy and Rename the Physical Planning Concentration as the Spatial Planning and Design Concentration, Master of Urban Planning and Policy
- PR-11.14 Revision of the Master of Science in Biomedical Visualization
- PR-11.15 Establish a Bachelor of Arts in Architectural Studies
- PR-11.16 Establish a Bachelor of Arts in Public Health

- PR-11.17 Establish the Nurse-Midwifery/Women's Health Nurse Practitioner Concentration within the Master of Science (MS) and Doctor of Nursing Practice (DNP) Programs
- PR-11.18 Revision of the Doctor of Nursing Practice (DNP) Program
- PR-11.19 Revise, Rename, and Eliminate Several Concentrations within the Master of Science (MS) in Nursing Program and Doctor of Nursing Practice (DNP) Program
- PR-11.20 Revision of the Master of Science in Clinical and Translational Science (CTS)
- PR-11.21 Establish a Maternal and Child Health Epidemiology (MCHEPI) Interdisciplinary Concentration, Master of Public Health (MPH)
- PR-11.22 Revision of the Bachelor of Arts in Urban and Public Affairs
- PR-11.23 Revision of the Bachelor of Arts in Liberal Arts and Sciences, Major in Germanic Studies; the Minor in Germanic Studies; the Revision of the Bachelor of Arts in Liberal Arts and Sciences, Major in Germanic Studies with a Concentration in German with a Business Minor; and the Bachelor of Arts in the Teaching of German
- PR-11.24 Revision of the Major in French and Francophone Studies, Bachelor of Arts in Liberal Arts and Sciences; the Minor in French and Francophone Studies; and the Bachelor of Arts in the Teaching of French
- PR-11.25 Revision of the Bachelor of Science in Mechanical Engineering and the Minor in Mechanical Engineering
- CP-11.05 Revision of the Clinical Nurse Specialist Post-Master's Campus Certificate and the Nurse Practitioner/Midwifery Post-Master's Campus Certificate
- EP-06.03 Amendment to Joint Programs Policy Statement (SCEP 01/12/2006): Sharing of Course Credits in Joint Bachelor's/Master's Degrees

4. University of Illinois at Urbana-Champaign, March 28, 2011

- EP.11.16 Proposal from LAS to revise and rename the Interdisciplinary Minor in Gender and Women Studies as the Minor in gender and women's studies
- EP.11.17 Proposal from the College of LAS to revise the Undergraduate Minor

## in LGBT/Queer Studies

- EP.11.19 Proposal from the College of ACES to revise and rename the Agri-Finance concentration as the Finance in Agribusiness concentration in the B.S. in Agricultural and Consumer Economics
- EP.11.23 Proposal from FAA to create two new concentrations, one in instrumental conducting-wind band and one in instrumental conducting-orchestra
- EP.11.30 Proposal from LAS to revise the Bachelor of Arts in LAS in Gender and Women's Studies

B. The following item was classified III by the University Senates Conference:

5. University of Illinois at Chicago, March 17, 2011

First Reading of Proposed Revisions to the *Statutes*, Article X,  
Section 2 – Academic Freedom

Explanation of File Numbers

ST - University of Illinois *Statutes*

GR - *The General Rules Concerning University Organization and Procedure*

BG - University Administration Budget and Benefits Study Committee

NC - Nominating Committee

OT - All other items

VI. Old Business – Action Items

There were no action items.

VII. New Business

1. NC-17. Nominating Committee for 2011-12 Officers and Executive Committee.

Professor Wheeler said that he would work on appointing the committee by the next meeting.

2. Designation of Observer of Board of Trustees Meeting:

Thursday, June 9, 2011, Chicago

Kathryn Eisenhart

3. Revision to *University Senates Conference Organization and Functions*.

Professor O'Brien asked that the USC governing document be amended to include that any guests present at USC meetings who have not been invited must be identified. The Conference approved amending the *USC Organization and Functions*.

4. OT-269. Call for a University-wide Summit on Organization and Governance.

Professor Burbules reported that the Urbana Senate passed a motion the day before which accepted Chair Kennedy's invitation to have a University-wide discussion about University organization issues. Preceding the approval of the motion, a report was given by a task force that looked at the ways in which other universities organize themselves. The motion calling for the University-wide summit asks that the Senates Conference and the other two senates join the Urbana Senate in endorsing the University-wide discussion. Professor Burbules moved to place the Urbana Senate item on the USC agenda. The motion was seconded. Professor Martin thought the issue should first be discussed by the USC Executive Committee before it is put on the agenda. Professor Ting agreed. Professor Tolliver spoke in favor of the motion. The Conference voted to put the item on the day's agenda under New Business.

Professor Tolliver reviewed the sequence of events: Chair Kennedy sends a letter to Professor Tolliver in response to a draft Urbana SEC document on the roles of the campus and the chancellor. In the letter, he suggests a University-wide dialogue on the future of the University. The Urbana Senate approves a document in late February on the roles of the campus and the chancellor. A working group of the Urbana Senate presents a document at the March 28 Senate meeting on ways in which universities with more than one campus integrate their function. At that same meeting, the Urbana Senate approves the document *Call for a University-wide Summit on Organization and Governance*.

Professor Francis moved that the Conference consider the Urbana Senate document at the next USC meeting since most members had not had the chance to review the document. The motion was seconded. Professor Struble said that she would like for the other two senates to consider the document. Professor Burbules suggested that the motion be amended to include that the document be transmitted to the other two senates for comment before the next USC meeting. Professor Ting commented that she did not understand what was trying to be accomplished. She reminded the Conference that the Board approved a resolution endorsing the University's reorganization structure. She did not believe that any of the principles outlined were being violated. She added that Chair Kennedy's letter calls for a discussion of the University's future, which she thought should focus on the budget situation and what can be done to move the University forward. Professor Tolliver reminded the group of the motion on the floor. Professor Burbules amendment to the motion was seconded. The motion was approved as amended.

VIII. Old Business – Information and Discussion Items

5. GR-45. Proposed Amendments to the *General Rules Concerning University Organization and Procedure*, Article II, Sections 4, 5, and 6 – University Contracts.

Professor Wheeler said that it is USC's responsibility to give advice on the proposed amendments since the changes are to the *General Rules*. However, after reading the document and realizing the ramifications to the campuses, he would like to seek the advice of the senates.

Professor Tolliver replaced Professor Andersen on the USC subcommittee appointed to review the proposed changes. Professor Martin, member of the subcommittee, said that he interviewed Harry Berman and Mark Henss. Professor Wheeler asked the subcommittee to report at the April USC meeting. The Conference decided to formally transmit the proposed amendments to the senates for advice.

6. OT-267. Vice Presidential Searches and Interim Appointments.

No new information.

7. OT-268. Administrative Reorganization.

Professor Wheeler commented that the Conference discussed University-wide IT with President Hogan and Dr. Hites.

8. ST-72. Consideration of the language in the *Statutes*, Article X, Section 2 (Academic Freedom). Passed UIUC Senate 12/6/10. Transmitted to UIC and UIS Senates 2/7/11.

No new information.

9. OT-265. Academy on Capitalism and Limited Government Foundation.

Professor Wheeler noted that President Hogan provided an update.

10. OT-266. University Senates Conference Subcommittees Structure.

Professors Burbules said that he and Professors Chambers and Ting would have a draft for the next USC meeting.

11. OT-167. Faculty Representation to the Board of Trustees. UIUC Resolution 9/27/99. UIS Resolution 11/5/99. UIC resolution 12/2/99. USC Resolution to Senates 2/3/00. Endorsed by UIS 2/18/00. Endorsed by UIC 3/9/00. Endorsed by UIUC 4/24/00. Transmitted to the President 6/30/00. Transmitted to the Board 7/6/00. Letter from Trustee Eppley institutionalizing process for meetings with Chair of BoT Academic Affairs Committee and senate observers 12/1/04. Letter to Ikenberry 12/10/09.

Professor Wheeler commented that he gave a faculty report on regulatory burdens at the Board's March meeting. The report has generated action to try to resolve some of the problems and develop tools to make processes less cumbersome.

12. OT-123. Discussion of University Senates Conference guests.

The Conference discussed possible guests for future meetings.

13. Campus Updates.

There were no campus updates.

14. OT-142. Updates on the Management Teams: Academic Affairs; External Relations; Technology and Economic Development Cabinet; University Technology.

UTMT - Professor Campbell said there is an IT services RFP which is for suggestions on developing an IT infrastructure plan. Reviewers are needed from each campus. Professor Wheeler suggested that the new USC IT Committee be involved with the RFP reviews. Professor Burbules said that the model being discussed for USC subcommittees is to have one USC member from each campus, but also include one member from each senate who is not on USC. Professor Ting said that the UIS CIO is part of UTMT and brings information back to the campus's technology committee, so there is already some campus review taking place. Professor Burbules commented that having a University-level committee does not remove the prerogative of campus committees to have their own reviews. Professor O'Brien said that, since the USC committee is not in place, it might be more appropriate for Professor Campbell to send out a request to the senates for representatives.

Professor Campbell said he believed there would be an ITPC identity management presentation at the June Board meeting. He expects a proposal will go to the senates at some point. There will also be a business process analysis for research administration and procurement activity, which includes research processing to be used by the faculty. There was concern from Conference members that the University's template might just be an added step since it would most likely not conform to all research proposals.

Professor Burbules suggested creating an ad hoc IT Advisory Task Force that could become the USC IT Subcommittee when the USC bylaws have been revised. Professor Wheeler recommended that USC appoint one USC member from each campus now and then the senate chairs provide a name from each campus after they have consulted with whomever they decide. USC members appointed were Professors George Francis, Mike Koronkowski, and Tih-Fen Ting. The Conference decided that Professor Campbell should serve as the liaison between UTMT and the USC task force.

15. Review of Pending Items on the Agenda Addendum.

No new information.

IX. Adjournment

The meeting adjourned at 4:10 p.m.

Pending USC Items  
March 29, 2011

GR-41. Review of language in *The General Rules*, Article V, Section 3 – Private Use of University Property Forbidden.

OT-202. Review of the *University Senates Conference Organization and Functions*.

OT-211. Process for Selecting Board of Trustees Members.

OT-223. Annual Review of the Vice Presidents.

OT-231. Shared Governance Issues.

OT-232. Interactions with Legislators.

OT-247. USC Budget.

OT-248. Intellectual Property Issues.

OT-249. Exit Interviews.

OT-252. Vendor Code of Conduct.

OT-253. Program Review Process Collaboration among the Campuses.

OT-256. Positive Time Reporting.

OT-257. Role of the Board of Trustees and the Faculty in University Governance.

OT-260. University Information Security Policy.

OT-261. Short-Term and Long-Term Budget Planning.

OT-262. Accelerated Degree Program.