

MINUTES¹
UNIVERSITY SENATES CONFERENCE

DATE: Tuesday, September 22, 2009

PLACE: I Hotel, Champaign

PRESENT: Barrett, Burbules, Campbell, Chambers, Eisenhart (Chair), Finnerty, Francis, Jones, Kaufman, Martin, Massat, O'Brien, Patston, Tolliver, Weech, Wheeler (Vice Chair)

ABSENT: Fadavi, Koronkowski, Ting

GUESTS: Walter Knorr, Mrinalini Rao, Joseph White

Professor Kathryn Eisenhart, Chair, called the University Senates Conference to order at 9:00 a.m.

The Conference discussed a draft resolution that was constructed by Professor Burbules based on the discussion from the evening before. The Conference decided to send a letter as quickly as possible to the Governor and legislative leaders with the request that MAP funding be restored for the spring semester.

I. Executive Session

President White said that the University's big picture is good. He commented that the University has survived through many things in the past 142 years because of the importance of the work, the resilience of the institution, and the leadership. He described some of the current problems, such as those resulting from admissions, MAP funding, state finances, and the need to retain and attract faculty and staff.

The University ended up in remarkable condition in FY09 considering the circumstances. The rescission was handled by money that was held back at the beginning of the fiscal year. FY10 will be more difficult. President White commented that 70% of the University's budget is for people. The current plan is to make reductions in the 30%, non-people expenses, before other options have to be enacted.

President White and the Conference discussed the loss of MAP funds for the spring semester and efforts being made to have the funds restored. The group also discussed time reporting and other encumbrances that come from being a state agency.

Vice President Rao said that there is increasing regulated burden from the International Regulatory Board (IRB). A survey of faculty from 100 institutions indicated that 40% of

¹Subject to approval at the University Senates Conference meeting of October 21, 2009

time is spent in response to these regulatory burdens. Her office is getting a multi-institutional group together to identify areas where regulatory boards are onerous and look at ways to streamline processes.

Vice President Rao provided an update on Conflict of Interest and Commitment issues. An internal review resulted in recommendations to pursue electronic data mining of information and to provide training for unit heads and faculty. The next step is to organize groups to carry out the recommendations.

Vice Presidents Knorr and Rao discussed orientation plans that are being made for the Board of Trustees members. Professor Kaufman provided information about a presentation on shared governance that faculty gave to the Board of Trustees several years ago.

Vice President Knorr reported that the University recently received its final payment from the state for FY09. The state is seven months behind in paying its bills. The University is making timely payments to its vendors. However, cash flow could become a problem if the state does not begin to make payments soon. There are some reserve funds. The next steps would be to cut non-personnel expenses by 5%, and then manage personnel costs.

Vice President Rao commented that the campuses have done a terrific job with admissions reform issues. She and the Conference discussed the wording of the language that accompanies the Code of Conduct on Admissions.

II. Approval of University Senates Conference Minutes of June 23, 2009

Professor Barrett moved approval of the minutes. The minutes were seconded, voted on, and approved with one abstention.

III. Classification of Senate Minutes

Class I:	Matters of policy affecting one campus only. Item is sent to the President and Board of Trustees for action.
Class II:	Matters affecting more than one campus. Item is sent to Senate(s) for action, then to President and Board of Trustees. At the time of this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class III:	Amendments to the <i>University of Illinois Statutes</i> . Procedure is the same as with Class II items. At the time of reporting this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.

Class N:	This designation requires no USC action, but alerts one or more Senates to an item of interest from the originating Senate. The "N" is preceded by and followed by a lower case letter(s); c = Chicago; s = Springfield; u = Urbana-Champaign; usc = University Senates Conference. Example: "cNs,u" means that a matter has come up in the Chicago Senate, which may be of interest to Springfield and Urbana-Champaign.	
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A. The following items were classified I by the University Senates Conference:

1. University of Illinois at Chicago, September 24, 2009*

- PR-10.01 Revision of the Master of Science in Disability and Human Development
- PR-10.02 Establish the Master of Arts in the Teaching of Spanish (MAT)
- PR-10.03 Establish a Library and Information Science (LIB) Course Subject (Rubric)
- CP-10.01 Revision of the IBHE Post-Baccalaureate Certificate in Health Information Management
- CP-10.02 Revision of the Post-Baccalaureate Health Informatics Campus Certificate

*Approved pending the approval of the UIC Senate on September 24.

B. The following item was classified N by the University Senates Conference:

2. University of Illinois at Springfield, May 1, 2009

- R39-1 Conditional Admission Policy for Undergraduate International Students

3. University of Illinois at Urbana-Champaign, September 14, 2009

- SC.10.01A Senate Resolution on Admissions Review Commission (ARC) Report

Explanation of File Numbers

ST - University of Illinois *Statutes*

GR - *The General Rules Concerning University Organization and Procedure*

BG - University Administration Budget and Benefits Study Committee

NC - Nominating Committee

OT - All other items

IV. Old Business – Action Items

There were no action items.

V. New Business

1. OT-256. Positive Time Reporting.

The Conference discussed how the University is different from other state agencies and how the faculty are different from other state employees. Some members felt that the University of Illinois is being subjected to selective enforcement of time reporting. There was interest in finding out what other states do in regards to ethics training and time reporting for their public university employees.

2. OT-257. Role of the Board of Trustees and the Faculty in University Governance.

Professor Eisenhart discussed approaches to teaching the Board of Trustees about shared governance. She suggested contacting Michele Thompson to see if the faculty could give an orientation to the Board at one of its upcoming meetings. Professor Kaufman talked about the shared governance orientation that was given to the Board several years ago and thought that it could serve as a precedent. The Conference decided to review its shared governance document.

3. Designation of Observer of Board of Trustees Meeting:

Thursday, November 12, 2009, Springfield

John Martin

VI. Old Business – Information and Discussion Items

4. OT-255. Appointment of USC members to serve on various committees: Academic Affairs Management Team; External Relations Management Team; Technology and Economic Development Group; University Technology Management Team; Tuition and Fees Executive Committee.

The UTMT position was filled.

	<u>2008-09</u>	<u>2009-10</u>
AAMT*:	Nick Burbules** Kathryn Eisenhart Elliot Kaufman	Kathryn Eisenhart Elliot Kaufman Matthew Wheeler
ERMT:	Barclay Jones	Nancy O'Brien
TED Group:	Donald Chambers Matthew Wheeler	Donald Chambers Matthew Wheeler
UTMT:	Gerald Strom	Roy Campbell
T&F EC:	Kathryn Eisenhart Barclay Jones John Wood	John Martin*** Barclay Jones Elliot Kaufman

*Members are the USC chair, vice chair, and past chair

**Completed Vernon Burton's term on AAMT

5. GR-41. Review of language in The General Rules, Article V, Section 3 – Private Use of University Property Forbidden.

The Conference reviewed the language in *The General Rules* and the proposed revision and considered whether changes should be made to reflect common practices that are currently in violation of *The General Rules*. Some members thought that no changes should be made, while others thought that the issue should be dealt with. The Conference decided to keep this topic in mind to bundle with other issues that might be dealt with when considering how universities operate differently than other state agencies.

6. GR-40. Proposed Revisions to *The General Rules*, Article III (Intellectual Property), Sections 1-8, and Article V (University Property), Sections 1-3. Transmitted to Senates 7/10/06. Approved by the Board of Trustees 3/13/07. Supporting Policy Documents to Senates 4/19/07. Additional Proposed Revisions to Article III, Sections 1-4, to President White 10/9/08. Referred to University Intellectual Property Committee by Vice President Ghosh 2/13/09. IPC document approved by USC 3/26/09. Revised document transmitted to President 6/17/09. Approved by Board of Trustees 9/10/09.

Professor Eisenhart noted that this item had been approved by the Board of Trustees and moved that it be removed from the agenda. The motion was seconded, voted on, and approved.

7. ST-66. Proposed Revisions to the *Statutes*, Article VIII – Changes in Academic Organization. Passed UIUC Senate 4/24/06. Transmitted to Senates 7/10/06. Passed UIC Senate 3/15/07. Passed UIS Senate 9/26/08. Revised document transmitted to Senates 1/16/09. Passed UIS Senate 2/13/09. Passed UIC Senate 4/23/09. Passed UIUC Senate 4/27/09. Passed UIUC Senate 4/27/09. Transmitted to President 5/7/09.

Proposed revisions by Legal Counsel are being considered by the UIUC Senate University Statutes and Senate Procedures Committee.

8. OT-251. Policy and Procedures on Academic Integrity in Research and Publication.

Professor O'Brien moved to remove this item from the agenda. The motion was seconded, voted on, and approved.

9. OT-252. Vendor Code of Conduct.

Professor Eisenhart said that this item would be discussed with Vice President Knorr when time is permitted. Professor Kaufman provided background information. The Urbana student trustee brought this item to the Board to address vendors that behave unethically. The code is an educational document for vendors, but is unenforceable because a contract could not be denied based upon the guidelines.

10. OT-253. Program Review Process Collaboration among the Campuses (formerly Classification of Senate Minutes).

The Conference decided to leave this item on the agenda, citing that early inquiries to the other campuses could avoid potential conflicts and recognizing that intercampus collaboration may be even more important with online course offerings. Professor Eisenhart asked Professor Kaufman if he would put something in writing. He agreed to do so.

11. OT-254. 2009 USC Annual Retreat.

There were positive comments about the I Hotel.

12. OT-227. The Global Campus.

Professor Kaufman moved to remove this item from the agenda. The motion was seconded, voted on, and approved.

13. ST-72. Consideration of the language in the Statutes, Article X, Section 2 (Academic Freedom).

Professor Finnerty said that Professor Bill Maher's Senate committee, USSP, has this on the agenda. The issue concerns rights as individuals versus restrictions as university employees.

14. OT-123. Discussion of University Senates Conference guests.

The Conference discussed possible guests to invite to future meetings.

15. Campus Updates.

Professor Barrett asked if there had been any type of response from the state regarding the request for faculty to have a role in vetting people for positions on the Board of Trustees and for some type of faculty representation on the Board. Professor Tolliver responded that the UIUC Senate resolution on the matters was sent, but there has been no response. Professor O'Brien suggested that the Conference contact the Governor's Office nine to ten months before the next Board appointments to reiterate the request for faculty to have a role in the process. Professor Chambers suggested inviting the governor to meet with the Conference. Professor Kaufman questioned whether the governor should be an ex officio member of the Board of Trustees now that he appoints the board members. He wondered if the governor is a member of the other state university boards.

16. OT-142. Update on the Management Teams: Academic Affairs; External Relations; Technology and Economic Development Cabinet; University Technology.

Report:

TED Cabinet

September 17, 2009

Chambers, Wheeler

17. Report of Observer of Board of Trustees Meeting:

Thursday, September 10, 2009, Urbana

Joseph Finnerty

18. Review of Pending Items on the Agenda Addendum.

No new information.

VII. Adjournment

The meeting adjourned at 3:20 p.m.

Pending USC Items
September 22, 2009

OT-167. Faculty Representation to the Board of Trustees. UIUC Resolution 9/27/99. UIS Resolution 11/5/99. UIC resolution 12/2/99. USC Resolution to Senates 2/3/00. Endorsed by UIS 2/18/00. Endorsed by UIC 3/9/00. Endorsed by UIUC 4/24/00. Transmitted to the President 6/30/00. Transmitted to the Board 7/6/00. Letter from Trustee Eppley institutionalizing process for meetings with Chair of BoT Academic Affairs Committee and senate observers 12/1/04.

OT-185. Senate Resolutions on Benefits for Domestic Partners. Passed UIUC Senate 4/23/01. Passed UIS Senate 9/14/01. Letter of reaffirmation of USC support transmitted to the President 11/14/01. Benefits approved by the Board of Trustees 7/17/03.

OT-202. Review of the *University Senates Conference Organization and Functions*.

OT-210. Tuition and Fees Executive Committee.

OT-211. Process for Selecting Board of Trustees Members.

OT-219. Future USC Meeting Dates.

OT-223. Annual Review of the Vice Presidents.

OT-231. Shared Governance Issues.

OT-232. Interactions with Legislators.

OT-239. Senate Joint Resolution – IBHE master plan for Illinois Higher Education.

OT-243. Resource Summit.

OT-244. Pro-Quest Dissertation Publishing.

OT-247. USC Budget.

OT-248. Intellectual Property Issues.

OT-249. Exit Interviews.