

MINUTES¹
UNIVERSITY SENATES CONFERENCE

DATE: Thursday, November 17, 2011

PLACE: Videoconference: 2703 UH, UIC; Hatmaker Room, PAC, UIS; 257 HAB, UIUC

PRESENT: Campbell, Chambers (Chair), Erricolo, Fadavi, Francis, Graber, Leff, Mallory, Martin, Mohammadian*, O'Brien, Patston, Struble, Switzer, Ting**, Wheeler

ABSENT: Andersen, Burbules (Vice Chair), Gibori, Shanahan

GUESTS: Michael Biehl, Christine Des Garennes, Ross Garmil, Michael Hogan, Lisa Troyer

*Participated by phone

** Participated in the morning only

Professor Donald Chambers, Chair, called the University Senates Conference to order at 9:30 a.m.

Professor Fadavi reported that the USC Enrollment Management Committee had met the day before. Professor Leff, Chair of the committee, said that the committee had received feedback from all three senates. The final report needs to go to the President before the end of the calendar year. Professor Chambers commented that the role of USC is to provide advice to the President as expeditiously as possible.

I. Executive Session

President Hogan consulted the Conference on the appointment of a University Officer.

President Hogan said that he passed along the proposed agenda for the University-wide dialogue to Chair Kennedy. The event will most likely occur in connection with the Board of Trustees retreat in the summer. The January retreat will include a presentation on the Dashboard. The President said that Chair Kennedy offered to meet with USC to discuss the Dashboard.

President Hogan commented that he planned to continue the practice of reviewing the vice presidents/chancellors and the vice presidents. Professor Chambers said that USC has received the goals and accomplishments of the vice presidents in the past, but not those of the chancellors. Professor Wheeler added that the reviews by the Conference are more thorough some years and less thorough other years. There was a question as to whether USC should review the vice presidents/chancellors. The Conference decided to discuss the matter and get back to the President.

¹Subject to approval at the University Senates Conference meeting of January 13, 2012

Professor Leff reported on the work of the USC Enrollment Management Committee. All members of the committee and members of the larger community reviewing the report from the external reviewers seem to agree that recommendations #1 and #2 are absolutely necessary and there should be an undertaking of these activities at the first opportunity. There is also agreement that tuition and fees decisions need to be made much earlier, as described in recommendation #12. Packaging admissions and financial aid will help the University be more competitive and should be implemented immediately. Professor Leff said that the UIS Senate met as a committee of the whole and is prepared to go ahead with all of the recommendations except for #10, where there are some concerns.

Professor Leff explained that the committee did not have a full report yet because the recommendations are principles and fairly general. Some will have to fit into a larger strategic plan that fall into recommendations #1 and #2. She added that the report from the external reviewers does not provide a cost-benefit analysis or define what additional resources will be needed. Professor Leff used the Common Application Consortium as an example. While there would be benefits, there are also many questions to be answered.

President Hogan thanked Professor Leff for her presentation. He commented that he believes all of the Big 10 will go to the common app. The importance is having a coherent and smart implementation. He said that the common app can help with improving diversity and accessibility, which the Board has said is a priority for the University. We need to be recruiting the best and the brightest. President Hogan added that the University needs to allocate resources to achieve those goals.

In reference to branding the University as a whole, President Hogan said that each campus would be moving in the direction of becoming best in class. He added that each campus has very serious enrollment issues that have not been appropriately addressed. Professor Chambers commented that a mission of USC is to work toward the greater good of the U of I and the three campuses that have distinct missions. He said that it is important to understand the goals of each campus and promote them.

Professor Ting clarified that the UIS Senate supports all of the recommendations but has some concerns about recommendation #10. UIS wants to make sure all campus applications are processed in a timely manner. She commented that she thought the President had asked the faculty to advise him on the areas that faculty are currently involved in enrollment management so that those roles could be preserved.

Professor Francis agreed that there should be a cost analysis. He also said it would be helpful in avoiding premature opposition if there were transparency in goals (e.g. centralization) and if the metrics were made clear.

President Hogan said that there needs to be more coordination among the campuses. There will still be enrollment people on the campuses who are actively involved. Faculty will be involved in the same extent as now. The President commented that he did ask USC to advise him on the role the faculty have played in enrollment management. He added that it is fine to also give him other advice and asked that the advice be timely. The

President said that he does not want to miss out on opportunities that could impact the freshman class. Professor Wheeler commented that USC and the senates have been working very hard to meet the President's deadline.

Dr. Ghosh commented that the principles of the enrollment management report take the University a step forward. He acknowledged that there are a lot of implementation issues. However, the University will be more effective in serving our students and bringing in the right kind of students and helping them graduate.

Professor Biehl said that the UIUC Senate task force report embraces synergies and efficiencies. He commented that the campus has good processes now, but they can always be improved. The report supports the local establishment of goals and then an overall enrollment management plan that is optimal for the campuses and the University as a whole. He stressed that it is important to first define recommendations #1 and #2 and also weigh costs against benefits. There needs to be careful deliberation with all stakeholders.

President Hogan commented that the distinctiveness of each campus would be recognized during the implementation process.

After President Hogan left the meeting, the Conference decided to add a section to its report on the role of the faculty in enrollment management.

The Conference members discussed how the group handles business and confidentiality issues. Professor Switzer expressed concern with the way USC committees operate. She felt that the ex officio members of the USC Enrollment Management Committee had too much control over the dynamics of the meeting. She also felt that USC should raise its level of professionalism during discussions. Other members agreed with her comment on professionalism. Professor Chambers pointed out that ex officio members have the same rights as committee members and Professor Burbules had a lot of information the committee could use. However, Professor Chambers said that he chose to refrain from distributing a draft response letter written by Professor Burbules to assist the Enrollment Management Committee because Professor Chambers wanted to avoid persuading or leading the committee. He added that neither he nor Professor Burbules had any intention of keeping the committee from doing its job.

The Conference discussed the FOIA request from Professor Martin that was made on behalf of the UIS Senate Executive Committee. Professor Chambers expressed concern that USC members need to be able to discuss issues candidly. He also mentioned that things said could easily be taken out of context. Professor Chambers asked Conference members to be respectful during all discussions.

The Conference discussed ways to improve the relationship among USC members. The group also discussed USC leadership. After discussion, Professor Graber made a motion to bring in a qualified professional, such as a mediator, to help out. The motion was seconded, voted on, and defeated.

II. Approval of University Senates Conference Minutes of October 18, 2011

Professor O'Brien moved to approve the minutes. The motion was seconded, voted on, and approved.

III. Classification of Senate Minutes

Class I:	Matters of policy affecting one campus only. Item is sent to the President and Board of Trustees for action.
Class II:	Matters affecting more than one campus. Item is sent to Senate(s) for action, then to President and Board of Trustees. At the time of this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class III:	Amendments to the <i>University of Illinois Statutes</i> . Procedure is the same as with Class II items. At the time of reporting this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class N:	This designation requires no USC action, but alerts one or more Senates to an item of interest from the originating Senate. The "N" is preceded by and followed by a lower case letter(s); c = Chicago; s = Springfield; u = Urbana-Champaign; usc = University Senates Conference. Example: "cNs,u" means that a matter has come up in the Chicago Senate, which may be of interest to Springfield and Urbana-Champaign.

A. The following items were classified I by the University Senates Conference:

1. University of Illinois at Chicago, October 27, 2011

- PR-12.03a Revision of the Doctor of Philosophy in Industrial Engineering and Operations Research
- PR-12.04a Revision of the Doctor of Philosophy Mechanical Engineering
- PR-12.05 Establish Requirements for Graduating with Departmental Distinction and High Departmental Distinction with a Bachelor of Science in Nutrition
- PR-12.06 Establish Requirements for Graduating with Departmental Distinction and High Departmental Distinction with a Bachelor of Science in Kinesiology
- PR-12-07 Revision of the Bachelor of Science in Kinesiology

CP-12.01 Revision of the Post-Baccalaureate Campus Certificate Program in Public Health Informatics

2. University of Illinois at Urbana-Champaign, November 7, 2011

EP.12.11 Revisions to 2012-2013 Academic Calendar

3. University of Illinois at Chicago, December 1, 2011

PR-12.08 Revision of the Bachelor of Arts in Liberal Arts and Science, Major in Psychology, Applied Psychology Concentration; and the Revision of the Bachelor of Arts in Liberal Arts and Science, Major in Psychology with Departmental Distinction and High Departmental Distinction (Revised)

PR-12.09 Reactivate and Revise the Master of Arts in Slavic Studies

PR-12.10 Reactivate, Revise, and Rename the Doctor of Philosophy in Slavic Languages and Literatures as the Doctor of Philosophy in Slavic Studies

PR-12.11 Revision of the Professional Master of Science in Occupational Therapy (Entry-Level Degree)

PR-12.12 Revision of the Bachelor of Science in Health Information Management

PR-12.13 Revision of the Minor in Jewish Studies

CP-12.02 Revision of the IBHE Post-Baccalaureate Certificate Program in Health Information Management

B. The following item was classified III by the University Senates Conference:

4. University of Illinois at Chicago, September 22, 2011

First Reading of Proposed Revisions to the *Statutes*, Article II, Section 2 – Campus Rotation of Leadership Positions (ST-76)

C. The following item was classified N by the University Senates Conference:

5. University of Illinois at Springfield, November 4, 2011

R41-19 Modification of Scholar in Residence Title

R41-20 Definitions of Majors, Minors, and Concentrations at the Undergraduate Level

Explanation of File Numbers

ST - University of Illinois *Statutes*

GR - *The General Rules Concerning University Organization and Procedure*

BG - University Administration Budget and Benefits Study Committee

NC - Nominating Committee

OT - All other items

IV. New Business

1. Designation of Observer of Board of Trustees Meeting:

January 18-19, 2012

Chicago

Donald Chambers

V. Old Business – Action Items

None.

VI. Old Business – Information and Discussion Items

2. ST-76. Revisions to the *Statutes*, Article II, Section 2 (University Senates Conference) – Campus Rotation of Leadership Positions. Passed UIS Senate 9/9/11.

Professor Chambers reported that the UIC and UIUC Senates are still considering the proposed revisions.

3. OT-269. Cross-Campus Dialogue (formerly Call for a University-wide Summit on Organization and Governance).

Professor Chambers said that details will need to be worked out, such as how much time will be allotted for the dialogue.

4. OT-275. Enrollment Management.

Professor Chambers commented that he would follow up with the President on the discussion that was held during the morning session.

5. OT-223. Annual Review of the Vice Presidents.

Professor Chambers mentioned that the Conference discussed whether to review all the vice presidents, including the chancellors, during the morning session. Professor Struble made a motion to extend USC's reviews of the vice presidents to the chancellors. The motion was seconded, voted on, and defeated.

Professor Francis made a motion to review the four vice presidents who are not also chancellors in the coming year at the usual time and in the usual manner. The motions was seconded, voted on, and approved unanimously.

6. OT-266. Proposed revisions to the *University Senates Conference Organization and Functions* – (including proposed revisions to the subcommittee structure).

The Conference decided to defer discussion of this item to another meeting.

7. OT-271. University Senates Conference presentations to the Board of Trustees.

Professor Chambers commented that he would be giving a report to the Board on December 2.

8. OT-276. Performance Based Funding.

No new information.

9. OT-277. Nominations for Search Committee for Executive Director of University Relations.

Professor Chambers reported that the names of the USC nominees, Professors Kenneth Andersen, Kouros Mohammadian, and Nancy O'Brien, had been transmitted to the President.

10. OT-278. University Senates Conference Consultation Process.

No new information.

11. ST-72. Consideration of the language in the *Statutes*, Article X, Section 2 (Academic Freedom). Passed UIUC Senate 12/6/10. Transmitted to UIC and UIS Senates 2/7/11. Passed UIC Senate 9/22/11.

Professor Martin reported that the UIS Senate plans to consider this item before the end of the semester. Professor Wheeler commented that the UIUC Senate has some concerns about the broadness of the language and unintended consequences. There may or may not be forthcoming changes from the UIUC Senate.

12. OT-123. Discussion of University Senates Conference guests.

The Conference discussed possible guests for future meetings.

13. Campus Updates.

Professor Switzer commented that she was more hopeful of the dynamics of USC than ever before.

Professor Wheeler reported that the UIUC SEC discussed the task force's enrollment management report at the meeting earlier that week. He also commented on proposed changes to UIUC's academic calendar for 2012-13 and 2017-18.

Professor Patston reported that David Merriman from IGPA (Institute of Government and Public Affairs) met with the UIC Senate to talk about the economic challenges in Illinois. He also commented that the Senate has had uplifting discussions with Provost Kaufman.

14. OT-142. Updates on the Management Teams: Academic Affairs; External Relations; Vice President for Research Faculty Advisory Committee; University Technology.

UTMT

October 28, 2011

Roy Campbell

15. Designation of Observer of Board of Trustees Meeting:

Friday, December 2, 2011, Springfield

Carrie Switzer

16. Review of Pending Items on the Agenda Addendum.

No new information.

VII. Adjournment

The meeting adjourned at 2:35 p.m.

Pending USC Items
November 17, 2011

GR-41. Review of language in *The General Rules*, Article V, Section 3 – Private Use of University Property Forbidden.

OT-167. Faculty Representation to the Board of Trustees. UIUC Resolution 9/27/99. UIS Resolution 11/5/99. UIC resolution 12/2/99. USC Resolution to Senates 2/3/00. Endorsed by UIS 2/18/00. Endorsed by UIC 3/9/00. Endorsed by UIUC 4/24/00. Transmitted to the President 6/30/00. Transmitted to the Board 7/6/00. Letter from Trustee Eppley institutionalizing process for meetings with Chair of BoT Academic Affairs Committee and senate observers 12/1/04. Letter to Ikenberry 12/10/09.

OT-202. Review of the *University Senates Conference Organization and Functions*.

OT-211. Process for Selecting Board of Trustees Members.

OT-231. Shared Governance Issues.

OT-232. Interactions with Legislators.

OT-247. USC Budget.

OT-248. Intellectual Property Issues.

OT-249. Exit Interviews.

OT-252. Vendor Code of Conduct.

OT-253. Program Review Process Collaboration among the Campuses.

OT-256. Positive Time Reporting.

OT-257. Role of the Board of Trustees and the Faculty in University Governance.

OT-260. University Information Security Policy.

OT-261. Short-Term and Long-Term Budget Planning.

OT-262. Accelerated Degree Program.

OT-265. Academy on Capitalism and Limited Government Foundation.

OT-268. Administrative Reorganization.