

MINUTES¹
UNIVERSITY SENATES CONFERENCE

DATE: Tuesday, January 25, 2005

PLACE: 210 Illini Union, Urbana

PRESENT: Finnerty, Grossman (Chair), Gupta, Henson, B. Jones, W. Jones, E. Kaufman, Mallory, Schacht, Strom, Tolliver, Wheeler, Wood, Yu

ABSENT: Bodenhorn, Chambers, Ford, L. Kaufman, Langley, Massat

GUESTS: Chester Gardner, David Ruzic

Professor Grossman, Chair, called the University Senates Conference to order at 9:05 a.m.

I. Approval of University Senates Conference Minutes of November 18, 2004

The minutes were approved as distributed.

II. Classification of Senate Minutes

Class I:	Matters of policy affecting one campus only. Item is sent to the President and Board of Trustees for action.
Class II:	Matters affecting more than one campus. Item is sent to Senate(s) for action, then to President and Board of Trustees. At the time of this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class III:	Amendments to the <i>University of Illinois Statutes</i> . Procedure is the same as with Class II items. At the time of reporting this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class N:	This designation requires no USC action, but alerts one or more Senates to an item of interest from the originating Senate. The "N" is preceded by and followed by a lower case letter(s); c = Chicago; s = Springfield; u = Urbana-Champaign; usc = University Senates Conference. Example: "cNs,u" means that a matter has come up in the Chicago Senate, which may be of interest to Springfield and Urbana-Champaign.

¹Subject to approval at the University Senates Conference meeting of February 28, 2005

A. The following items were classified I by the University Senates Conference:

1. University of Illinois at Chicago, December 2, 2004

- PR-05.07 Revision of the B.S in Civil Engineering, and Minor in Civil Engineering
- PR-05.15 Revision of the M.S. and Ph.D. in Biopharmaceutical Sciences
- PR-05.16 Approval of Current Requirements for the Biostatistics Concentration for the M.S. in Public Health and Ph.D. in Public Health; Approval of Current Requirements for the Quantitative Methods Concentration for the MPH Program
- PR-05.17 Approval of Current Requirements for the Epidemiology Concentration for the MPH, MS in Public Health, and PhD in Public Health
- PR-05.18 Approval of Current Requirements for the Public Health Informatics Concentration in Health Policy and Administration for the Master of Public Health Degree
- PR-05.19 Approval of Current Requirements for the Community Health Sciences Concentration for the MS in Public Health, MPH, DrPH and PhD in Public Health
- PR-05.20 Approval of Current Requirements for the Health Policy and Administration Concentration for the MPH, MS in Public Health, DrPH and PhD in Public Health
- PR-05.21 Approval of Current Requirements for the Environmental and Occupational Health Sciences Concentration for the MPH, DrPH, MS in Public Health, and PhD in Public Health
- PR-05.22 Approval of Current Requirements the Concentration in Industrial Hygiene in Environmental and Occupational Health Sciences Division for the MPH and MS in Public Health
- PR-05.23 Approval of Current Concentration Requirements for the MA in Mathematics and the MS in Mathematics
- PR-05.24 Elimination of the Bachelor of Arts in French Business Studies

- PR-05.25 Revision of the Minor in Gender and Women's Studies
- PR-05.26 Establishment of Guidelines and Definitions for Degree Program Concentrations
- EP-05.02 Establish Policies and Guidelines for Undergraduate Minors
2. University of Illinois at Urbana-Champaign, December 6, 2004
- EP.05.10 Proposal to Transfer the Bachelor of Arts Degree, with a Major in Music, to the School of Music in the College of Fine and Applied Arts

Explanation of File Numbers

ST - University of Illinois *Statutes*

GR - *The General Rules Concerning University Organization and Procedure*

BG - University Administration Budget and Benefits Study Committee

NC - Nominating Committee

OT - All other items

III. Old Business – Action Items

1. ST-58. Review of the *Statutes*, Article II, Section 5 – Faculty Advisory Committee. Transmitted to Senates 2/13/04. UIC response 3/3/04 (no changes). UIUC response 9/15/04 (no changes). UIS response 10/26/04 (no changes).

This item was approved for removal from the agenda.

2. OT-212. Proposed Draft Resolutions from the UIUC Senate General University Policy Committee.

Professor Grossman reported that a letter had been sent to President Stukel regarding the resolution calling for a five-year review of the position of Vice President for Technology and Economic Development. Professor Grossman said that he met with the President and suggested a process similar to the UIUC Senate's review of the vice chancellors. The President agreed and sent a letter authorizing the Senates Conference to initiate the review.

Professor E. Kaufman mentioned that the VPTED Office is in the process of reorganizing its administrative structure. Vice President Chicoine indicated that it might be more productive to have the review in the fall. The Conference felt it would be best to have the review during the reorganization process so it could give advice on the structure.

Professor Schacht distributed a draft resolution that addressed the remaining concerns that were originally brought to the Conference: that the Conference be duly consulted regarding changes to the *General Rules* as outlined in the *Statutes*; and the fact that the chancellors have been eliminated from the process for the development of guidelines and for responsibilities relating to the management of intellectual property. He said that it would seem appropriate for the senates to take the lead in moving this resolution if it goes forward since the resolution concerns the chancellors. The resolution resolves that the *General Rules* be amended to add that the chancellors provide advice and consent in the development of guidelines and procedures involving intellectual property issues. Professor Schacht said that the UIUC Senate GUP committee at its next meeting would consider whether to take the resolution to the Senate. He asked the Conference members from UIC and UIS to take the resolution to their senates for consideration. The Conference considered making the resolution more concise, or possibly including some of the information in a cover letter.

Professor Wheeler raised concern regarding the language pertaining to the oversight of revenue or equity collection and distribution and the determination of ownership. The Conference decided that it might be beneficial to send the draft to Legal Counsel for advice.

Professor Grossman said that the Conference would wait for the resolution to go through the senates.

IV. New Business

3. OT-213. Five-Year Review of the Position of Vice President for Technology and Economic Development.

Professor Grossman said that the Conference had been given authorization by the President to conduct the review. He added that Professor E. Kaufman will chair the committee, which will have multi-campus representation. Professor E. Kaufman suggested that the committee have either three members, one from each campus, or four members, two from each of UIC and UIUC, if UIS decides not to participate.

The Conference agreed that the Executive Committee would appoint the committee.

4. OT-214. Flexible Tenure.

Professor Strom said that there are two separate issues to consider: 1) how long someone on a part-time appointment should have to earn tenure, and 2) how many years someone on a part-time appointment should work before becoming eligible for a sabbatical leave.

Professor E. Kaufman said that there is another issue where some deans in the health sciences are making 80% appointments that have tenure and the remaining 20% of the appointments are on soft money and considered non-tenure. He added that there is some precedence for partial tenure where the tenure clock is stopped, for instance in leaves of absence or tenure rollbacks. In these cases, there can be an unfair advantage because an employee can still be working towards tenure while the tenure clock has stopped and therefore the employee has additional time. Professor Schacht said that a determination should be made ahead of time between the employee and department head as to whether it is appropriate to stop the tenure clock.

Professor Strom thought that there might tend to be bias towards someone who has taken, for example, twelve years to earn tenure, even though the person was on a part-time appointment.

Professor Henson said that the Conference is looking at two different aspects of partial tenure: 1) the amount of tenure that one gets, i.e. one is guaranteed to what level of a position, and 2) at what rate does the probationary clock run. He added that the two aspects need to be detached from each other. Professor Grossman commented that he does not believe it is tenure that is awarded at a percentage, but rather a tenured employee can have a less than 100% appointment. The Conference also discussed appointments that are split between departments.

Professor Strom commented that he did not anticipate action to take place this year. He said that he would forward any drafts the UIC Senate comes up with to the Conference.

5. ST-61. Proposed Changes to the Process for Amending the *Statutes*.

Professor Finnerty discussed the General Provisions in the *Statutes* that deal with amendments to the *Statutes* (Article XIII, Section 8). The section is vague on the Conference's role as it does not provide time limits or details on how discrepancies among the senates and Senates Conference should be worked out. He reminded the Conference that it sent Severe Sanctions Less than Dismissal to the senates to vote on without changing the language. Professor Finnerty said that there are two proposals in UIUC Senate committees that would amend the *Statutes* so that the Conference would have to adhere to certain guidelines when dealing with proposed amendments to the *Statutes*.

Professor E. Kaufman recalled that the Conference sent the Sanctions document to the senates for an up or down vote because it had gone through many revisions and there was pressure to get it done. He added that it might not have been the best way to handle the situation. Another option would have been to send the different versions on to the President, but then the document would have been reconciled by the administration. Professors E. Kaufman and Finnerty agreed that the *Statutes* are not the place to have specific details for process. However, the Conference will consider whatever any of the senates bring forward.

6. Designation of Future Observer of Board of Trustees Meeting:

University of Illinois at Urbana-Champaign
Thursday, March 10, 2005

Professor Barclay Jones

V. Old Business – Information and Discussion Items

7. ST-47. Proposed Revisions to the *Statutes* -- Multi-Year Contracts for Full-Time Non-Tenured Faculty. Passed UIC Senate 10/27/99. Rejected UIS Senate 3/3/00. Multi-Year Contracts Task Force Charged 4/11/02. Request to Senates to Consider MYC Issues 2/13/04.

Professor Finnerty said that the UIUC Senate sent its latest version of multi-year contracts to the other senates. The UIUC Senate will have a second reading and vote at the February meeting.

Professor E. Kaufman reported that the UIUC document was shared with the UIC deans and there were almost no concerns. He added that the Chancellor is in favor of multi-year contracts. The UIC Senate will have a first reading at its next meeting. Professor E. Kaufman commented that it would be a good idea for units to report each year the number of employees with multi-year contracts.

8. OT-210. Tuition and Fees Executive Committee.

Professor Grossman noted that this item would be discussed with Vice President Gardner during the Executive Session.

9. OT-123. Discussion of University Senates Conference guests.

The Conference discussed possible guests to invite to future meetings.

10. Campus Updates.

Professor W. Jones told the Conference that there would be a fundraiser on April 20 celebrating the 40th anniversary of the inauguration of the Richard J. Daley Library with proceeds going to the Library. Professor Strom said that the UIC Senate is working on multi-year contracts and partial tenure. Professor Mallory reported that the UIUC Chancellor search is on track. She also said that the campus is looking at proposed revisions to the campus master plan.

11. OT-142. Update on the Management Teams: Academic Affairs; Business Administration and Human Resources; External Relations; Governmental Relations; Technology and Economic Development; University Technology.

UIS Resolution 11/5/99. UIC resolution 12/2/99. USC Resolution to Senates 2/3/00. Endorsed by UIS 2/18/00. Endorsed by UIC 3/9/00. Endorsed by UIUC 4/24/00. Transmitted to the President 6/30/00. Transmitted to the Board 7/6/00. Letter from Trustee Eppley 12/1/04.

Professor E. Kaufman reported on the meeting of the senate and USC observers with Trustee Kenneth Schmidt, Chair of the Academic Affairs Committee of the Board of Trustees, which took place in the evening before the Board meeting. Professor Kaufman said that Trustee Schmidt brought up at the Board meeting some of the concerns expressed by the observers, specifically indicating that the faculty had expressed concern over particular issues. He commented that the meeting with Trustee Schmidt was a good first effort.

VII. Guest

Dr. Ruzic said that the UI-Integrate Faculty Advisory Committee was formed at the beginning of the Banner/UI-Integrate project with the goal being to allow policy discussions to take place with direct input from the senates. The role of the committee also evolved into providing feedback to the faculty. Now that the implementation of Banner is ending, he asked the Conference if it felt that there was still a role for the faculty in a similar type of advisory system that would address issues relating to all administrative computing systems rather than specifically Banner.

Dr. Ruzic discussed the role of the Information Technology Priorities Committee (ITPC). There are three subcommittees – student, finance, and human resources – with representation from all three campuses. He referred to a website where anyone from the University can submit a project proposal. Each proposal is evaluated and prioritized by a subcommittee and then referred to the overall ITPC.

Dr. Ruzic commented that a new faculty committee would complement ITPC. He added that it might be more effective to have a university-wide faculty group rather than each campus having its own group and reporting to administration. He suggested that the Vice President for Administration be involved. Dr. Ruzic and the Conference discussed possible structures and membership of such a group.

The Conference decided that it would discuss further the possibility of proposing a faculty committee.

The Conference thanked Dr. Ruzic for coming to the meeting.

VIII. Adjournment

The meeting adjourned at 2:10 p.m.

Pending USC Items
January 25, 2005

ST-54. Amendment to the *Statutes*, Article IX, Section 10 – Nonreappointment of Academic Professional Staff. Passed UIUC Senate 3/19/01. Transmitted to Senates 5/18/01. Passed UIC Senate 9/28/01. Passed UIS Senate 11/30/01. Transmitted to the President 2/14/02.

BG-15. 2004-05 University Administration Budget and Benefits Study Committee.

OT-89. Evaluation of Ability to Work. Passed UIUC Senate 2/24/97. Passed UIC Senate 4/23/98. Passed UIS Senate 9/24/99. Transmitted to Senates 10/8/02. Passed UIS Senate 10/18/02. Passed UIC Senate 12/5/02. Passed UIUC Senate 7/7/03. Transmitted to the President 8/29/03. Revisions approved by USC 1/23/04. Transmitted to Senates 3/3/04. Presented to UIUC Senate 4/26/04. Passed UIC Senate 4/29/04. Passed UIS Senate 5/7/04. Transmitted to the President 6/14/04. President's letter to the Chancellors 7/19/04.

OT-157. Chief Illiniwek.

OT-161. Non-Tenure-Track Academic Staff Appointments.

OT-185. Senate Resolutions on Benefits for Domestic Partners. Passed UIUC Senate 4/23/01; Passed UIS Senate 9/14/01. Letter of reaffirmation of USC support transmitted to the President 11/14/01. Benefits approved by the Board of Trustees 7/17/03.

OT-187. UI-Integrate/Support Services Strategy (S3) Related Issues.

OT-191. Severe Sanctions Less Than Dismissal -- Follow-up and Senate Procedures. Implementation Passed UIUC Senate 4/28/03. Implementation Passed UIS Senate 10/24/03.

OT-201. University-wide Human Resources Committee.

OT-202. Review of the *University Senates Conference Organization and Functions*.

OT-208. E-Mail Security Policy.

OT-210. Tuition and Fees Executive Committee.

OT-211. Process for Selecting Board of Trustees Members.