

MINUTES¹
UNIVERSITY SENATES CONFERENCE

DATE: Tuesday, May 20, 2003

PLACE: Room 213 Chicago Illini Union, UIC

PRESENT: Bodenhorn, Chambers, Conry, Fossum, Gupta, Jones, Kaufman, Langley (Secretary), Marshall, O'Brien, Strom (Chair), Weller, White, Wood, Yu

ABSENT: Ford, Grossman, Herricks, Rich, Sisson

GUESTS: John Banta, David Chicoine, Lawrence Eppley, Chester Gardner

Professor Strom, Chair, called the University Senates Conference to order at 10:05 a.m. The group rearranged the agenda to cover some business items before Vice President Gardner arrived.

I. Approval of University Senates Conference Minutes of April 23, 2003

The minutes were approved as distributed.

II. Classification of Senate Minutes

Class I:	Matters of policy affecting one campus only. Item is sent to the President and Board of Trustees for action.
Class II:	Matters affecting more than one campus. Item is sent to Senate(s) for action, then to President and Board of Trustees. At the time of this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class III:	Amendments to the <i>University of Illinois Statutes</i> . Procedure is the same as with Class II items. At the time of reporting this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class N:	This designation requires no USC action, but alerts one or more Senates to an item of interest from the originating Senate. The "N" is preceded by and followed by a lower case letter(s); c = Chicago; s = Springfield; u = Urbana-Champaign; usc = University Senates Conference. Example: "cNs,u" means that a matter has come up in the Chicago Senate, which may be of interest to Springfield and Urbana-Champaign.

¹Subject to approval at the University Senates Conference meeting of June 24, 2003

A. The following items were classified I by the University Senates Conference:

1. University of Illinois at Chicago, April 24, 2003

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| I | 04/24/03 | PR-03.33a, Revision of the M.S. and Ph.D. in Anatomy and Cell Biology |
| I | 04/24/03 | PR-03.33b, Revision of the M.S. and Ph.D. in Biochemistry and Molecular Biology |
| I | 04/24/03 | PR-03.33c, Revision of the Ph.D. in Molecular Genetics |
| I | 04/24/03 | PR-03.33d, Revision of the M.S. and Ph.D. in Microbiology and Immunology |
| I | 04/24/03 | PR-03.33e, Revision of the M.S. and Ph.D. in Pharmacology |
| I | 04/24/03 | PR-03.33f, Revision of the M.S. and Ph.D. in Physiology and Biophysics |
| I | 04/24/03 | PR-03.34a, Revision of the Master of Public Administration Program |
| I | 04/24/03 | PR-03.34b, Revision of the Ph.D. in Public Administration Program |
| I | 04/24/03 | PR-03.35, Establishment of the Doctor of Education (Ed.D) in Urban Education Leadership |
| I | 04/24/03 | PR-03.36, Revision of the Doctor of Dental Surgery Program |
| I | 04/24/03 | PR-03.37, Reorganization and Redesignation of the School of Kinesiology and Redesignation of the M.S. and Ph.D. Degree in Kinesiology |
| I | 04/24/03 | PR-03.38, Establishment of the Joint PharmD/Ph.D. Program in the College of Pharmacy |
| I | 04/24/03 | PR-03.39, Establishment of a Concentration in Jewish Studies for the M.A. and Ph.D. in Germanic Studies |
| I | 04/24/03 | PR-03.40, Revision of the M.S. and Ph.D. in Chemical Engineering |
| I | 04/24/03 | PR-03.41, Revision of the M.A. in the Teaching of History |
| I | 04/24/03 | PR-03.42, Revision of the M.S. in Accounting and the Joint |

- I 04/24/03 MBA/M.S. in Accounting Programs
PR-03.43, Revision of the M.S. in Management Information Systems and the Joint M.S. in MIS/MBA Program
- I 04/24/03 PR-03.44, Establishment of the Joint M.S. in Nursing/M.S. in Health Informatics
- I 04/24/03 PR-03.45, Elimination of the B.A. in Liberal Arts and Sciences with a Major in Geography, the B.S. in Geography Curriculum, the B.A. and Minor in the Teaching of Geography, and the Minor in Cartography; Retention and Revision of the Minor in Geography
- I 04/24/03 PR-03.46, Establishment of the Minor in Moving Image Arts
- I 04/24/03 PR-03.47, Reorganization of the School of Biomedical and Health Information Sciences as a Department
- I 04/24/03 PR-03.48, Revision of the B.A. in the Teaching of English Program
- I 04/24/03 PR-03.49, Revision of the B.S. in the Teaching of Chemistry Program
- I 04/24/03 PR-03.50, Establishment of the B.S. in Entrepreneurship Degree Program

2. University of Illinois at Urbana-Champaign, April 28, 2003

- I 04/28/03 EP.03.19, Program Revision of the Kinesiology Teacher Education K-12 Option
- I 04/28/03 EP.03.20, Deletion of the Kinesiology Teacher Education PE 6-12 Option
- I 04/28/03 EP.03.21, Proposed Revision to the General Education Requirements for Kinesiology Teacher Education
- I 04/28/03 EP.03.22, Revision to the Curricular Requirements for the Degree of Bachelor of Music Education, FAA
- I 04/28/03 EP.03.23, Revision of the Biology Teaching Option of the Life Sciences Major
- I 04/28/03 EP.03.24, Proposal for a B.S. Degree Option to the LAS Individual Plans of Study Major in the Sciences and Letters Curriculum
- I 04/28/03 EP.03.25, Proposed Undergraduate Geographic Information Science

- I 04/28/03 Option of the Sciences and Letters Curriculum
EP.03.27, Proposal to Change the Name of the Department of Agricultural Engineering to the Department of Agricultural and Biological Engineering
- I 04/28/03 EP.03.28, Proposal from FAA to Revise the Bachelor of Music Degree with Major in Music History
- I 04/28/03 EP.03.29, Proposed Revision to the Teacher Education Minor in Secondary School Teaching
- I 04/28/03 EP.03.30, Proposed Revision to the General Education Requirements for Art Education
- I 04/28/03 EP.03.31, Proposal to Create a Department of Bioengineering in the College of Engineering, and to Establish B.S., M.S., and Ph.D. Programs in Bioengineering
- I 04/28/03 EP.03.32, Proposal to Rename the Humanities Major in the LAS Sciences and Letters Curriculum to the LAS Interdisciplinary Major

3. University of Illinois at Urbana-Champaign, May 5, 2003

- I 05/05/03 EP.03.33, Revision of the Options in Natural Resources and Environmental Sciences and Elimination of the Degree in Forestry
- I 05/05/03 EP.03.35, Report to the Senate on Alternatives to Dissection in Undergraduate Courses

B. The following items were classified II by the University Senates Conference:

4. University of Illinois at Urbana-Champaign, April 28, 2003

- II 04/28/03 IT.03.01, Information Security Policy

C. The following items were classified N by the University Senates Conference:

5. University of Illinois at Chicago, April 24, 2003

- cNs,u 04/24/03 Campus *Policy* – Classified and Restricted Research (approved)
- cNs,u 04/24/03 Academic Calendar 2005-06 (approved)

6. University of Illinois at Springfield, April 25, 2003

- sNc,u 04/25/03 R32-26, Resolution on Centralization

sNc,u 04/25/03 R32-27, Resolution on a Report from the Office of Minority Student Affairs to the Campus Senate

sNc,u 04/25/03 R32-28, Amendment to University Bill 11-2 Calculation of Grade Point Averages

7. University of Illinois at Urbana-Champaign, April 28, 2003

uNc,s 04/28/03 GP.03.03, Implementation of Severe Sanctions Other Than Dismissal for Cause

uNc,s 04/28/03 GP.03.06, Resolution on Centralization

III. Executive Session

(Text suppressed due to confidential nature of material discussed.)

IV. Guest – Trustee Lawrence Eppley

Trustee Eppley reported that he is trying to reformulate some of the Board's committees. The Conference was particularly interested in changes to the Academic Affairs Committee. Professor Strom suggested that the chair of this committee meet periodically with USC. Trustee Eppley added that there should be more faculty presentations at Board of Trustees meetings.

Conference members expressed concern that there did not seem to be communication between the Governor's office and the University. Trustee Eppley said that Senator Weaver and Trustee Shea had been very helpful to the University. The State is in an unimaginably deep hole. The University continues to defend itself against further cuts and stay on top of legislative bills that affect the University.

Trustee Eppley remarked that a tuition plan and salary program can be considered after the budget is approved. He said that the third year of the surcharge is a built-in revenue enhancement.

Trustee Eppley closed by saying that the University is showing fiscal responsibility in this difficult time.

Professor Strom thanked Trustee Eppley for meeting with the Conference.

Explanation of File Numbers

GR - *The General Rules Concerning University Organization and Procedure*

BG - University Administration Budget and Benefits Study Committee

NC - Nominating Committee

OT - All other items

V. Old Business – Action Items

No action items.

VI. New Business

1. ST-58. Review of the *Statutes*, Article II, Section 5 – Faculty Advisory Committee.

The Conference decided that an ad hoc committee should be formed to discuss whether statutory changes were needed and to consider whether the committee is properly directed, through the *Statutes*, to be a part of the grievance structure without interfering with the governance structure of the University.

2. OT-198. USC Retreat 2003.

Professor O'Brien commented that the Executive Committee discussed the value of the retreats and deemed them to be a worthwhile event. But, the committee also thought that getting together the night before a USC meeting could be a reasonable alternative to a two-day retreat. The Conference discussed having an orientation meeting the night before the July meeting or the September meeting, with the preference being September.

3. Designation of Future Observer of Board of Trustees Meeting:

University of Illinois at Chicago
(June – date to be determined)

Professor Strom

University of Illinois at Urbana-Champaign
Wednesday and Thursday, July 16-17, 2003

Professor Yu

VII. Old Business – Information and Discussion Items

4. OT-161. Non-Tenure-Track Faculty Appointments.

Professor Marshall noted that the term non-tenure-track faculty had been changed to non-tenure-track academic staff because the *Statutes* do not recognize a category of faculty designated as non-tenure track. He said that the core point of the report is that non-tenure-track academic staff should be brought within the purview of the decision-making structure of the University in a formalized way, and given an institutionalized advisory role. He added that the details of the mechanism to accomplish this are not what USC is being asked to endorse. The report demonstrates a way to engage this group in a process that gives them access to administrators and a role in the decision-making process by

which their fate is determined. The campuses would be free to adopt their own specific procedures. Professor Marshall said it would be important for the Vice President of Academic Affairs to work with the provosts to make sure a process is implemented at each campus.

Professor Fossum asked Professor Marshall if he envisioned members of this group becoming members of the senates. Professor Marshall responded that it would be up to the senates, although he personally would not support that.

Professor Marshall clarified that the report is intended to apply to academic staff that have faculty-types of appointments, such as instructors and researchers.

Professor Strom asked to whom this report would be sent. Professor Marshall thought that it would go to the Vice President for Academic Affairs, who would then pass it on to the provosts. Professor Langley thought that it should also go through the senates as a matter of educational policy. She commented that members of this group of academic staff often do exactly what faculty do, and therefore should be tenure-track faculty. But, realizing that pushing for this would be a losing battle, the faculty should be involved in taking care of this group. Professor Bodenhorn added that this is a group without time and resources, so some sort of structural procedure should be provided.

Professor Fossum moved that USC file the report and send it to the senates with no recommendation from USC. Professor Conry seconded the motion and suggested that, before the report is sent to the senates, it be sent to Vice President Gardner for comments. USC would then consider any comments he might have, make any changes to the report if needed, and then forward it to the senates. The motion with the added suggestion was approved.

Professor Strom commented that, like multi-year contracts, a key factor is determining what classifications of employees would be affected by these procedures.

Professor Fossum moved to thank the committee for its work on this report. The motion was seconded, voted on, and approved.

5. OT-197. Resolution on Salary Increases for FY04.

Professor Strom noted that the resolution and transmittal letter to the President was enclosed for information.

6. NC-9. Nominating Committee for 2003-04 Officers and Executive Committee.

Professors Strom said that the report from the Nominating Committee had been distributed and elections would take place at the June meeting.

7. OT-123. Discussion of University Senates Conference guests.

The Conference discussed possible guests to invite to future meetings.

8. Campus Updates.

Professor Fossum commented on the UIUC Senate's dissection policy. Professor Langley said that the Senate had been cleaning up business for the end of the year. Professor Jones reported on several UIC task forces.

9. Report from the USC Observer to the Board of Trustees meeting.

May 15, 2003, Urbana

Professor Conry

10. OT-142. Update on the Management Teams: Academic Affairs; Business Administration and Human Resources; Economic Development and Corporate Relations; Governmental Relations.

Reports:

AAMT

April 30, 2003

Professors Conry, Langley, and Strom

VIII. Adjournment

The meeting adjourned at 3:05 p.m.

Pending USC Items
May 20, 2003

ST-47. Proposed Revisions to the *Statutes* -- Multi-Year Contracts for Full-Time Non-Tenured Faculty. Passed UIC Senate 10/27/99. Rejected UIS Senate 3/3/00. Multi-Year Contracts Task Force Charged 4/11/02.

ST-54. Amendment to the *Statutes*, Article IX, Section 10 – Nonreappointment of Academic Professional Staff. Passed UIUC Senate 3/19/01. Transmitted to Senates 5/18/01. Passed UIC Senate 9/28/01. Passed UIS Senate 11/30/01. Transmitted to the President 2/14/02.

ST-57. Proposed Revisions to the *Statutes*, Article II, Section 5 – Professional Advisory Committee. Passed UIUC Senate 9/30/02. Transmitted to Senates 11/15/02. Passed UIC Senate 3/27/03.

BG-10.a. Proposed Supplemental Retirement Option. Passed UIUC Senate 4/19/99. Passed UIC Senate 1/27/00. Passed UIS Senate 2/18/00.

BG-10c. Resolution on Faculty Salary and Benefits. Passed UIUC Senate 5/1/00. Passed UIS Senate 6/16/00. Passed UIC Senate 9/28/00. USC Resolution Transmitted to the President 1/11/01.

BG-13. 2002-03 University Administration Budget and Benefits Study Committee.

OT-89. Evaluation of Ability to Work. Passed UIUC Senate 2/24/97. Passed UIC Senate 4/23/98. Passed UIS Senate 9/24/99. Transmitted to Senates 10/8/02. Passed UIS Senate 10/18/02. Passed UIC Senate 12/5/02.

OT-157. Chief Illiniwek.

OT-167. Faculty Representation to the Board of Trustees. UIUC Resolution 9/27/99. UIS Resolution 11/5/99. UIC resolution 12/2/99. USC Resolution to Senates 2/3/00. Endorsed by UIS 2/18/00. Endorsed by UIC 3/9/00. Endorsed by UIUC 4/24/00. Transmitted to the President 6/30/00. Transmitted to the Board 7/6/00.

OT-170. Seminar on Economic Development.

OT-184. Committee on Vice Presidential Search Procedures, Processes for Commenting on the Reappointment of University Officers and (formerly OT-176) Periodic Vice President-Level Reviews. Periodic Vice President-Level Reviews approved by USC 11/28/00; Transmitted to the President 1/19/01. Recommended Principles to be Used in Searches for Major Administrative Positions transmitted to the President 11/14/01; President transmitted to Board of Trustees 11/27/01.

OT-185. Senate Resolutions on Benefits for Domestic Partners. Passed UIUC Senate 4/23/01; Passed UIS Senate 9/14/01. Letter of reaffirmation of USC support transmitted to the President 11/14/01.

OT-187. UI-Integrate/Support Services Strategy (S3) Related Issues.

OT-188. *Interim Code of Conduct*. Transmitted to Senates 5/13/02. Endorsed by UIC Senate 9/26/02. Passed by UIS Senate 11/15/02. Passed by UIUC Senate 12/9/02. Transmitted to the President 2/3/03.

OT-190. Report on the Tuition Planning Committee.

OT-191. Severe Sanctions Less Than Dismissal -- Follow-up and Senate Procedures. Implementation Passed UIUC Senate 4/28/03.

OT-192. Update on the UI-Integrate Steering Committee and Faculty Advisory Committee.

OT-193. *Interim Information Security Policy*. Transmitted to Senates 11/15/02. Passed UIUC Senate 4/28/03.

OT-194. Support of FY04 Budget Request.

OT-195. Process of the IBHE Big Picture Meeting.

OT-196. Staffing Trends – Changes in Numbers of Institutional Support Staff and Faculty.