DATE: Tuesday, September 28, 2004
PLACE: Allerton House Conference Center
ABSENT: Chambers, Gupta, Henson, L. Kaufman, Sisson
GUESTS: Chester Gardner

Professor Grossman, Chair, called the University Senates Conference to order at 9:05 a.m.

I. Approval of University Senates Conference Minutes of July 22, 2004

The minutes were approved as distributed.

II. Classification of Senate Minutes

| Class I: | Matters of policy affecting one campus only. Item is sent to the President and Board of Trustees for action. |
| Class II: | Matters affecting more than one campus. Item is sent to Senate(s) for action, then to President and Board of Trustees. At the time of this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action. |
| Class III: | Amendments to the *University of Illinois Statutes*. Procedure is the same as with Class II items. At the time of reporting this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action. |
| Class N: | This designation requires no USC action, but alerts one or more Senates to an item of interest from the originating Senate. The "N" is preceded by and followed by a lower case letter(s); c = Chicago; s = Springfield; u = Urbana-Champaign; usc = University Senates Conference. Example: "cNs,u" means that a matter has come up in the Chicago Senate, which may be of interest to Springfield and Urbana-Champaign. |

Subject to approval at the University Senates Conference meeting of October 29, 2004
A. The following items were classified I by the University Senates Conference:

1. **University of Illinois at Chicago, September 23, 2004**

   PR-04.50 Establishment of a New Course Rubric, BCMG, for Courses in the Department of Biochemistry and Molecular Genetics (Approved by the Senate Executive Committee)

   PR-05.01 Establishment of the Interdepartmental Graduate Concentration in Survey Research Methodology

   PR-05.02 Retroactive Awarding of the M.S. in Biomedical Visualization to Spring 2002 Recipients of the MAMS in Biomedical Visualization

   PR-05.03 Revision of the Bachelor of Science in Human Nutrition

   PR-05.04 Establishment of the Center for Lung and Vascular Biology

2. **University of Illinois at Urbana-Champaign, September 27, 2004**

   EP.04.43 Revision of Department of Theatre Undergraduate Curricula

   EP.04.31 Section Specific Course Titles

   EP.05.07 Denoting Concentrations on the Transcript

B. The following items were classified N by the University Senates Conference:

3. **University of Illinois at Springfield, September 24, 2004**

   R34-6 Changes to UIS Faculty Personnel Policy – Article 14 Professor Emeritus Status

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**Explanation of File Numbers**

ST - University of Illinois Statutes  
GR - *The General Rules Concerning University Organization and Procedure*  
BG - University Administration Budget and Benefits Study Committee  
NC - Nominating Committee  
OT - All other items
III. Old Business – Action Items


Professor Grossman noted that this item is now in the Statutes. Professor Langley moved to remove this item from the agenda. The motion was seconded, voted on, and approved.


Professor E. Kaufman moved to remove this item from the agenda. The motion was seconded. Professor W. Jones made a friendly amendment to move the item to the pending agenda until it is clear that the three campuses have implemented the policy. The amended motion was voted on and approved.


Professor Grossman said that the recommended changes had been made to the policy. Professor Schacht moved to remove this item from the agenda. The motion was seconded, voted on, and approved.

IV. New Business


The Committee was appointed: Professors Terry Bodenhorn, Joseph Finnerty, Nancy Ford, William Jones, Matthew Wheeler, and John Wood. Professor Finnerty was appointed to serve as chair of the committee.

5. BG-15. 2004-05 University Administration Budget and Benefits Study Committee.

Professor B. Jones was nominated to serve as the USC/UIUC member. The committee could not be appointed because nominations had not been received from the senates.
6. OT-192. Update on the UI-Integrate Steering Committee and Faculty Advisory Committee.

Professor Yu agreed to serve on the UI-Integrate Faculty Advisory Committee.

7. OT-209. Appointment of USC Members to Serve on the Management Teams: Academic Affairs; Business Administration and Human Resources; External Relations; Governmental Relations; Technology and Economic Development; and University Technology.

The following members were appointed to serve on the management teams (names in bold are newly appointed, all others are continuing).

AAMT: Michael Grossman
Elliot Kaufman
Pat Langley

BAHRMT: Priscilla Yu
Carol Massat

ERMT: Barclay Jones

GRMT: Nancy Ford

TEDMT: Donald Chambers
Joseph Finnerty

UTMT: Mary Mallory

8. Designation of Future Observer of Board of Trustees Meeting:

University of Illinois at Urbana-Champaign
Thursday, November 11, 2004
Professor Finnerty


Pending her willingness to continue, it was decided that Professor Weller would remain on the committee until the current cycle of the tuition process was complete. Professor Wood agreed to serve during the next cycle.

10. OT-211. Process for Selecting Board of Trustees Members.

Professor Grossman said that, during the Annual Meeting of the Faculty at UIUC,
Professor Stephen Kaufman asked him if the Senate or the Senates Conference would consider taking up the issue of whether the current mechanism by which Trustees are apportioned and appointed best serves the governance of the University. Professor Grossman distributed correspondence from Professor S. Kaufman. After discussion, the Conference decided that it might not be a good idea to take ownership of this issue. A more important issue is to ensure that qualified people are selected to serve on the Board. Professor Grossman said that there is literature from the Association of Governing Boards that might be useful.

V. Old Business – Information and Discussion Items

11. OT-208. E-Mail Security Policy.

Professor Langley commented that some universities have statements that say e-mail privacy will be protected unless there is reason to believe there is illegal activity, but the default is privacy. However, there can be abuses because the employer owns e-mail and has every right to view it. Professor Langley recommended that the Conference meet with Mr. Keith Miller from UIS, who is knowledgeable about these issues.

12. OT-123. Discussion of University Senates Conference guests.

The Conference discussed possible guests to invite to future meetings. Professor Grossman proposed meeting the night before regular USC meetings a few times a year. The Conference decided to have an evening meeting at each campus once per year, pending funding approval.

13. Campus Updates.

Professor Langley said that there are still struggles with the campus administration. Professor Grossman said that the UIUC Senate had its first meeting of the year the day before. Interim Chancellor Herman intends to form a faculty committee to look into whether the Chief has a negative effect on education. Professor W. Jones said that Provost Tanner had appointed a 2010 Vision committee.

14. OT-142. Update on the Management Teams: Academic Affairs; Business Administration and Human Resources; External Relations; Governmental Relations; Technology and Economic Development; University Technology.

Report:

AAMT September 10, 2004 Professors Grossman, Kaufman, and Langley

15. Report of Observer of Board of Trustees Meeting:

Professor Massat distributed a Human Resources Assessment report for information. She said that Mr. John Loya intends to put a faculty focus group together, and asked that USC members let her know if they are interested in being a part of the group.

VI. **Executive Session**

(Text suppressed due to confidential nature of material discussed.)

VII. **Adjournment**

The meeting adjourned at 12:20 p.m.
Pending USC Items
September 28, 2004


ST-54. Amendment to the Statutes, Article IX, Section 10 – Nonreappointment of Academic Professional Staff. Passed UIUC Senate 3/19/01. Transmitted to Senates 5/18/01. Passed UIC Senate 9/28/01. Passed UIS Senate 11/30/01. Transmitted to the President 2/14/02.


OT-157. Chief Illiniwek.

OT-161. Non-Tenure-Track Academic Staff Appointments.


OT-185. Senate Resolutions on Benefits for Domestic Partners. Passed UIUC Senate 4/23/01; Passed UIS Senate 9/14/01. Letter of reaffirmation of USC support transmitted to the President 11/14/01. Benefits approved by the Board of Trustees 7/17/03.

OT-187. UI-Integrate/Support Services Strategy (S3) Related Issues.

OT-191. Severe Sanctions Less Than Dismissal -- Follow-up and Senate Procedures. Implementation Passed UIUC Senate 4/28/03. Implementation Passed UIS Senate 10/24/03.


OT-205. Presidential Search.

OT-206. Annual Review of the Vice Presidents.