

MINUTES¹
UNIVERSITY SENATES CONFERENCE

DATE: Tuesday, September 28, 2004

PLACE: Allerton House Conference Center

PRESENT: Bodenhorn, Finnerty, Ford, Grossman (Chair), B. Jones, W. Jones, E. Kaufman, Langley, Mallory, Massat, Schacht, Strom, Wheeler, Wood, Yu

ABSENT: Chambers, Gupta, Henson, L. Kaufman, Sisson

GUESTS: Chester Gardner

Professor Grossman, Chair, called the University Senates Conference to order at 9:05 a.m.

I. Approval of University Senates Conference Minutes of July 22, 2004

The minutes were approved as distributed.

II. Classification of Senate Minutes

Class I:	Matters of policy affecting one campus only. Item is sent to the President and Board of Trustees for action.
Class II:	Matters affecting more than one campus. Item is sent to Senate(s) for action, then to President and Board of Trustees. At the time of this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class III:	Amendments to the <i>University of Illinois Statutes</i> . Procedure is the same as with Class II items. At the time of reporting this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class N:	This designation requires no USC action, but alerts one or more Senates to an item of interest from the originating Senate. The "N" is preceded by and followed by a lower case letter(s); c = Chicago; s = Springfield; u = Urbana-Champaign; usc = University Senates Conference. Example: "cNs,u" means that a matter has come up in the Chicago Senate, which may be of interest to Springfield and Urbana-Champaign.

¹Subject to approval at the University Senates Conference meeting of October 29, 2004

A. The following items were classified I by the University Senates Conference:

1. University of Illinois at Chicago, September 23, 2004

PR-04.50 Establishment of a New Course Rubric, BCMG, for Courses in the Department of Biochemistry and Molecular Genetics (Approved by the Senate Executive Committee)

PR-05.01 Establishment of the Interdepartmental Graduate Concentration in Survey Research Methodology

PR-05.02 Retroactive Awarding of the M.S. in Biomedical Visualization to Spring 2002 Recipients of the MAMS in Biomedical Visualization

PR-05.03 Revision of the Bachelor of Science in Human Nutrition

PR-05.04 Establishment of the Center for Lung and Vascular Biology

2. University of Illinois at Urbana-Champaign, September 27, 2004

EP.04.43 Revision of Department of Theatre Undergraduate Curricula

EP.04.31 Section Specific Course Titles

EP.05.07 Denoting Concentrations on the Transcript

B. The following items were classified N by the University Senates Conference:

3. University of Illinois at Springfield, September 24, 2004

R34-6 Changes to UIS Faculty Personnel Policy – Article 14 Professor Emeritus Status

Explanation of File Numbers

ST - University of Illinois *Statutes*

GR - *The General Rules Concerning University Organization and Procedure*

BG - University Administration Budget and Benefits Study Committee

NC - Nominating Committee

OT - All other items

III. Old Business – Action Items

1. ST-57. Proposed Revisions to the *Statutes*, Article II, Section 5 – Professional Advisory Committee. Passed UIUC Senate 9/30/02. Transmitted to Senates 11/15/02. Passed UIC Senate 3/27/03. Passed UIS Senate 2/27/04. Transmitted to the President 5/18/04.

Professor Grossman noted that this item is now in the *Statutes*. Professor Langley moved to remove this item from the agenda. The motion was seconded, voted on, and approved.

2. OT-89. Evaluation of Ability to Work. Passed UIUC Senate 2/24/97. Passed UIC Senate 4/23/98. Passed UIS Senate 9/24/99. Transmitted to Senates 10/8/02. Passed UIS Senate 10/18/02. Passed UIC Senate 12/5/02. Passed UIUC Senate 7/7/03. Transmitted to the President 8/29/03. Revisions approved by USC 1/23/04. Transmitted to Senates 3/3/04. Presented to UIUC Senate 4/26/04. Passed UIC Senate 4/29/04. Passed UIS Senate 5/7/04. Transmitted to the President 6/14/04.

Professor E. Kaufman moved to remove this item from the agenda. The motion was seconded. Professor W. Jones made a friendly amendment to move the item to the pending agenda until it is clear that the three campuses have implemented the policy. The amended motion was voted on and approved.

3. OT-193. Interim Information Security Policy. Transmitted to Senates 11/15/02. Passed UIUC Senate 4/28/03 (modified). Passed UIS Senate 10/10/03 (modified). Transmitted to Senates 4/13/04. Passed UIUC Senate 4/26/04. Passed UIC Senate 4/29/04. Passed UIS Senate 5/7/04. Transmitted to the President 6/14/04.

Professor Grossman said that the recommended changes had been made to the policy. Professor Schacht moved to remove this item from the agenda. The motion was seconded, voted on, and approved.

IV. New Business

4. ST-60. Appointment of 2004-05 Statutes Committee.

The Committee was appointed: Professors Terry Bodenhorn, Joseph Finnerty, Nancy Ford, William Jones, Matthew Wheeler, and John Wood. Professor Finnerty was appointed to serve as chair of the committee.

5. BG-15. 2004-05 University Administration Budget and Benefits Study Committee.

Professor B. Jones was nominated to serve as the USC-UIUC member. The committee could not be appointed because nominations had not been received from the senates.

6. OT-192. Update on the UI-Integrate Steering Committee and Faculty Advisory Committee.

Professor Yu agreed to serve on the UI-Integrate Faculty Advisory Committee.

7. OT-209. Appointment of USC Members to Serve on the Management Teams: Academic Affairs; Business Administration and Human Resources; External Relations; Governmental Relations; Technology and Economic Development; and University Technology.

The following members were appointed to serve on the management teams (names in bold are newly appointed, all others are continuing).

AAMT:	Michael Grossman Elliot Kaufman Pat Langley
BAHRMT:	Priscilla Yu Carol Massat
ERMT:	Barclay Jones
GRMT:	Nancy Ford
TEDMT:	Donald Chambers Joseph Finnerty
UTMT:	Mary Mallory

8. Designation of Future Observer of Board of Trustees Meeting:

University of Illinois at Urbana-Champaign
Thursday, November 11, 2004

Professor Finnerty

9. OT-210. Tuition and Fees Executive Committee.

Pending her willingness to continue, it was decided that Professor Weller would remain on the committee until the current cycle of the tuition process was complete. Professor Wood agreed to serve during the next cycle.

10. OT-211. Process for Selecting Board of Trustees Members.

Professor Grossman said that, during the Annual Meeting of the Faculty at UIUC,

Professor Stephen Kaufman asked him if the Senate or the Senates Conference would consider taking up the issue of whether the current mechanism by which Trustees are apportioned and appointed best serves the governance of the University. Professor Grossman distributed correspondence from Professor S. Kaufman. After discussion, the Conference decided that it might not be a good idea to take ownership of this issue. A more important issue is to ensure that qualified people are selected to serve on the Board. Professor Grossman said that there is literature from the Association of Governing Boards that might be useful.

V. Old Business – Information and Discussion Items

11. OT-208. E-Mail Security Policy.

Professor Langley commented that some universities have statements that say e-mail privacy will be protected unless there is reason to believe there is illegal activity, but the default is privacy. However, there can be abuses because the employer owns e-mail and has every right to view it. Professor Langley recommended that the Conference meet with Mr. Keith Miller from UIS, who is knowledgeable about these issues.

12. OT-123. Discussion of University Senates Conference guests.

The Conference discussed possible guests to invite to future meetings. Professor Grossman proposed meeting the night before regular USC meetings a few times a year. The Conference decided to have an evening meeting at each campus once per year, pending funding approval.

13. Campus Updates.

Professor Langley said that there are still struggles with the campus administration. Professor Grossman said that the UIUC Senate had its first meeting of the year the day before. Interim Chancellor Herman intends to form a faculty committee to look into whether the Chief has a negative effect on education. Professor W. Jones said that Provost Tanner had appointed a 2010 Vision committee.

14. OT-142. Update on the Management Teams: Academic Affairs; Business Administration and Human Resources; External Relations; Governmental Relations; Technology and Economic Development; University Technology.

Report:

AAMT September 10, 2004 Professors Grossman, Kaufman, and Langley

15. Report of Observer of Board of Trustees Meeting:

University of Illinois at Springfield
Thursday, September 9, 2004

Professor Langley

16. OT-201. University-wide Human Resources Committee.

Professor Massat distributed a Human Resources Assessment report for information. She said that Mr. John Loya intends to put a faculty focus group together, and asked that USC members let her know if they are interested in being a part of the group.

VI. Executive Session

(Text suppressed due to confidential nature of material discussed.)

VII. Adjournment

The meeting adjourned at 12:20 p.m.

Pending USC Items
September 28, 2004

ST-47. Proposed Revisions to the *Statutes* -- Multi-Year Contracts for Full-Time Non-Tenured Faculty. Passed UIC Senate 10/27/99. Rejected UIS Senate 3/3/00. Multi-Year Contracts Task Force Charged 4/11/02. Transmitted to Senates 2/13/04.

ST-54. Amendment to the *Statutes*, Article IX, Section 10 – Nonreappointment of Academic Professional Staff. Passed UIUC Senate 3/19/01. Transmitted to Senates 5/18/01. Passed UIC Senate 9/28/01. Passed UIS Senate 11/30/01. Transmitted to the President 2/14/02.

ST-58. Review of the *Statutes*, Article II, Section 5 – Faculty Advisory Committee. Transmitted to Senates 2/13/04. UIC response 3/3/04 (no changes). UIUC response 9/15/04 (no changes).

OT-157. Chief Illiniwek.

OT-161. Non-Tenure-Track Academic Staff Appointments.

OT-167. Faculty Representation to the Board of Trustees. UIUC Resolution 9/27/99. UIS Resolution 11/5/99. UIC resolution 12/2/99. USC Resolution to Senates 2/3/00. Endorsed by UIS 2/18/00. Endorsed by UIC 3/9/00. Endorsed by UIUC 4/24/00. Transmitted to the President 6/30/00. Transmitted to the Board 7/6/00.

OT-185. Senate Resolutions on Benefits for Domestic Partners. Passed UIUC Senate 4/23/01; Passed UIS Senate 9/14/01. Letter of reaffirmation of USC support transmitted to the President 11/14/01. Benefits approved by the Board of Trustees 7/17/03.

OT-187. UI-Integrate/Support Services Strategy (S3) Related Issues.

OT-191. Severe Sanctions Less Than Dismissal -- Follow-up and Senate Procedures. Implementation Passed UIUC Senate 4/28/03. Implementation Passed UIS Senate 10/24/03.

OT-202. Review of the *University Senates Conference Organization and Functions*.

OT-205. Presidential Search.

OT-206. Annual Review of the Vice Presidents.

OT-207. USC Retreat 2004.