

MINUTES¹
UNIVERSITY SENATES CONFERENCE

DATE: Friday, October 25, 2002

PLACE: Room C, Public Affairs Center, Springfield

PRESENT: Bodenhorn, Chambers, Conry, Ford, Fossum, Gupta, Jones, Kaufman, Langley (Secretary), Rich, Sisson, Weller, White, Yu

ABSENT: Grossman, Herricks, Marshall, O'Brien, Strom (Chair), Wood

GUESTS: Michael Cheney, Chester Gardner, James Stukel

Professor Pat Langley, Secretary, called the University Senates Conference to order at 10:00 a.m.

I. Executive Session

(Text suppressed due to confidential nature of material discussed.)

II. Guest – Provost Michael Cheney

Provost Cheney said that he had been at UIS for eighteen months now. His biggest learning experience has been in shared governance. He said that he is getting better at keeping the appropriate people involved. He added that shared governance can be frustrating, but works well.

Provost Cheney had never before been on a campus that was part of a system. He said that there is regular communication between the three provosts and with Vice President Gardner. Being on the Academic Affairs Management Team has been a great opportunity for learning how the University works.

Out of the 5,000 students at UIS, 200 are in the Capital Scholars Program. Responding to a question, Provost Cheney said that the program would not be expanded at this time because there were not enough beds – UIS is currently more of a commuter campus. He said that the Capital Scholars students live and take classes together. The campus is expanding extracurricular activities and there is more of a sense of community among these students.

Commenting on the new basketball team, Provost Cheney said that it is more important to have athletes that are successful students rather than successful student athletes.

¹Subject to approval at the University Senates Conference meeting of November 21, 2002

Professor Langley thanked Provost Cheney for meeting with the Conference.

III. Approval of University Senates Conference Minutes of September 24, 2002

The minutes were approved as distributed.

IV. Classification of Senate Minutes

Class I:	Matters of policy affecting one campus only. Item is sent to the President and Board of Trustees for action.
Class II:	Matters affecting more than one campus. Item is sent to Senate(s) for action, then to President and Board of Trustees. At the time of this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class III:	Amendments to the <i>University of Illinois Statutes</i> . Procedure is the same as with Class II items. At the time of reporting this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class N:	This designation requires no USC action, but alerts one or more Senates to an item of interest from the originating Senate. The "N" is preceded by and followed by a lower case letter(s); c = Chicago; s = Springfield; u = Urbana-Champaign; usc = University Senates Conference. Example: "cNs,u" means that a matter has come up in the Chicago Senate, which may be of interest to Springfield and Urbana-Champaign.

A. The following items were classified I by the University Senates Conference:

1. University of Illinois at Urbana-Champaign, September 30, 2002

I 09/30/02 EP.02.36, Proposal from the College of ACES for the ACES International Minor

2. University of Illinois at Springfield, October 18, 2002

I 10/18/02 Revised Curriculum for Psychology Majors

B. The following item was classified III by the University Senates Conference:

3. University of Illinois at Urbana-Champaign, September 30, 2002

III 09/30/02 SP.02.08, Proposed Revisions to the *Statutes*, Article II, Section 5 – Professional Advisory Committee

C. The following items were classified N by the University Senates Conference:

4. University of Illinois at Chicago, September 26, 2002

cNs,u 09/26/02 Interim Code of Conduct (USC OT-188) (endorsed)*

5. University of Illinois at Springfield, October 18, 2002

sNc,u 10/18/02 R32-5, Proposed Amendments to the Campus Senate By-Laws

sNc,u 10/18/02 R32-11, Resolution Creating an Ad Hoc Committee on Part-time and Non-tenure Track Faculty

*OT-188. Interim Code of Conduct. Transmitted to Senates 5/13/02.

The group discussed whether not adhering to items under the interim code was sanctionable. The general consensus was that it was not. Professor Fossum commented that the UIUC General University Policy Committee has suggested additional wording in the preamble to reinforce this.

Explanation of File Numbers

ST - University of Illinois *Statutes*

GR - *The General Rules Concerning University Organization and Procedure*

BG - University Administration Budget and Benefits Study Committee

NC - Nominating Committee

OT - All other items

V. Old Business – Action Items

1. ST-56. Appointment of 2002-03 Statutes Committee.

Professor Langley asked Professor Kaufman to convene the group for its first meeting, in which the committee should elect its chair.

2. BG-13. 2002-03 University Administration Budget and Benefits Study Committee.

Professor Weller was elected to serve as Chair of the Budget and Benefits Committee. The Conference discussed topics that the committee should pursue, including the proposal for a four-year plan to increase the state's contribution to SURS by 1% each year and early retirement options.

VI. New Business

3. ST-57. Proposed Revisions to the *Statutes*, Article II, Section 5 – Professional Advisory Committee.

Professor Kaufman proposed that this item be forwarded to the senates. The Conference concurred. Professor Fossum said that the UIUC Professional Advisory Committee wanted to change its name, but could not do so without first changing the *Statutes*. The proposal is to amend the *Statutes* so that each group from each campus can decide on its own name.

4. OT-192. Update on the UI-Integrate Steering Committee and Faculty Advisory Committee.

Professor Rich nominated Professor Fossum to serve on the UI-Integrate Faculty Advisory Committee. Professor Fossum agreed to serve and the Conference confirmed his appointment.

Professor Rich, member of the UI-Integrate Steering Committee, said that the business/finance component of the system is the furthest along, followed by the human resources component, and the student component is the least furthest along. The committee deals mostly with implementation issues having to do with cost and schedules. He added that the backfill issue has been a real problem for units. Some of the most valuable employees have been taken off of their regular jobs to work on UI-Integrate.

5. OT-193. Interim Information Security Policy.

Professor Weller said that the policy came from Associate Vice President Rich Mendola and has been sent directly to the senates. Professor Langley said that the policy should be formally sent to the senates from the Conference. Professor Fossum asked if the Conference should have a member on the University Technology Management Team (UTMT). Professor Chambers brought up the issue of electronic mail being monitored. He suggested that a clause be put into the policy saying that employees will be notified if they are being monitored. Professor Langley said that there are two issues: USC representation on the UTMT and transmitting the policy to the senates. Professor Fossum moved to request that there be a USC representative on the UTMT. The motion was seconded, voted on, and approved. The Conference approved the recommendation of Professor White as the representative. Professor Langley suggested that the Conference send a formal letter transmitting the Interim Information Security Policy to the senates. Professor Rich suggested that the letter include the request that the senates consider privacy issues and monitoring of electronic mail. Both suggestions were approved.

6. OT-194. Support of FY04 Budget Request

Professor Kaufman asked if it would be appropriate to provide President Stukel with a letter stating that it is the Conference's expectation that the President and Vice President Gardner will make a strong case to the Board in support of the FY04 budget request that was approved at the September Board meeting. The Conference agreed to send a letter. The Conference also agreed to a recommendation from Professor Rich that all Conference members sign the letter.

VII. Old Business – Information and Discussion Items

7. OT-123. Discussion of University Senates Conference guests.

The Conference discussed possible guests to invite to future meetings.

8. Campus Updates.

No new information.

9. OT-142. Update on the Management Teams: Academic Affairs; Business Administration and Human Resources; Economic Development and Corporate Relations; Governmental Relations.

Reports:

AAMT	October 2, 2002	Professors Conry, Kaufman, and Langley
BAHRMT	October 3, 2002	Professor Conry

Professor Fossum reported that both of the October EDCRMT meetings were cancelled.

The Conference appointed Professor Yu to serve on BAHRT.

10. ST-47. Proposed Revisions to the Statutes -- Multi-Year Contracts for Full-Time Non-Tenured Faculty. Passed UIC Senate 10/27/99. Rejected UIS Senate 3/3/00.

Professor Conry reported on this item since Professor Herricks, chair of the subcommittee, could not attend the meeting. Professor Conry said that when he gave the USC report to the Board in September, he indicated that the proposal for multi-year contracts would first be directed towards clinical faculty. Professor Conry said that Professor Herricks is getting pressure from the UIUC Provost's office to expand the proposal to include academic professionals. Professor Kaufman thought that there had been objection from the administration to a policy that included such a wide-range of employees. The focus was then put on a small group of academic staff, specifically clinical staff, to see how the process would work. Professor Fossum said that there has never been an objection from

the UIUC administration. Professor Kaufman said that perhaps the subcommittee should reconsider the original statutory language approved by the Conference. He also commented that there had been the concern of how to terminate an employee on a three-year contract. Professor Chambers suggested that the same model used for tenure-track faculty be used for those on multi-year contracts. Professor Conry said that he would pass these comments on to Professor Herricks.

11. Designation of Future Observer of Board of Trustees Meeting:

University of Illinois at Urbana-Champaign
Wednesday and Thursday, November 13-14, 2002

Professor Conry

VIII. Adjournment

The meeting adjourned at 3:10 p.m.

Pending USC Items
October 25, 2002

ST-54. Amendment to the *Statutes*, Article IX, Section 10 – Nonreappointment of Academic Professional Staff. Passed UIUC Senate 3/19/01. Transmitted to Senates 5/18/01. Passed UIC Senate 9/28/01. Passed UIS Senate 11/30/01. Transmitted to the President 2/14/02.

BG-12. 2001-02 University Administration Budget and Benefits Study Committee.

BG-10.a. Proposed Supplemental Retirement Option. Passed UIUC Senate 4/19/99. Passed UIC Senate 1/27/00. Passed UIS Senate 2/18/00.

BG-10c. Resolution on Faculty Salary and Benefits. Passed UIUC Senate 5/1/00. Passed UIS Senate 6/16/00. Passed UIC Senate 9/28/00. USC Resolution Transmitted to the President 1/11/01.

OT-89. Fitness to Work. Passed UIUC Senate 2/24/97. Passed UIC Senate 4/23/98. Passed UIS Senate 9/24/99. Transmitted to Senates 10/8/02.

OT-157. Chief Illiniwek.

OT-161. Non-Tenure-Track Faculty Appointments.

OT-167. Faculty Representation to the Board of Trustees. UIUC Resolution 9/27/99. UIS Resolution 11/5/99. UIC resolution 12/2/99. USC Resolution to Senates 2/3/00. Endorsed by UIS 2/18/00. Endorsed by UIC 3/9/00. Endorsed by UIUC 4/24/00. Transmitted to the President 6/30/00. Transmitted to the Board 7/6/00.

OT-170. Seminar on Economic Development.

OT-181. Proposed Revisions to the *Policy and Procedures on Academic Integrity in Research and Publication*, Section IV.B.2. Transmitted to the President 7/13/01. Transmitted to the Senates 10/4/01. Transmitted to Vice President Gardner 4/22/02.

OT-184. Committee on Vice Presidential Search Procedures, Processes for Commenting on the Reappointment of University Officers and (formerly OT-176) Periodic Vice President-Level Reviews. *Periodic Vice President-Level Reviews* approved by USC 11/28/00; Transmitted to the President 1/19/01. *Recommended Principles to be Used in Searches for Major Administrative Positions* transmitted to the President 11/14/01; President transmitted to Board of Trustees 11/27/01.

OT-185. Senate Resolutions on Benefits for Domestic Partners. Passed UIUC Senate 4/23/01; Passed UIS Senate 9/14/01. Letter of reaffirmation of USC support transmitted to the President 11/14/01.

OT-187. UI-Integrate/Support Services Strategy (S³) Related Issues.

OT-190. Report on the Tuition Planning Committee.

OT-191. Severe Sanctions Less Than Dismissal -- Follow-up and Senate Procedures.