Professor Langley, acting on behalf of the Chair, called the University Senates Conference to order at 10:00 a.m.

I. Executive Session

(Text suppressed due to confidential nature of material discussed.)

II. Guest

Professor Doug Anderson, UIS Campus Legal Counsel, met with the Conference to discuss the State’s Ethics Legislation. He reviewed legislation that prohibits political activities by state employees during compensated time and using State property or resources. He said that while the language prohibits campaigning, the language would not prohibit discussion during a public policy class, for example. State employees can campaign as private citizens. However, for some employees, such as faculty, work hours are not clearly defined. Employees should use common sense.

Professor Anderson advised the Conference that if the faculty want to propose any changes to the language, it should be done before the end of 2004. He recommended that there be a unified position with the other state universities.

Professor Anderson said that the Inspector General has a backlog of 600 complaints to handle regarding ethics violations.
Professor Anderson distributed specific information about prohibited political activity.
The Conference thanked him for coming to the meeting.

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1 Subject to approval at the University Senates Conference meeting of November 18, 2004
III. Approval of University Senates Conference Minutes of September 28, 2004

The minutes were approved as distributed.

IV. Classification of Senate Minutes

<table>
<thead>
<tr>
<th>Class</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class I:</td>
<td>Matters of policy affecting one campus only. Item is sent to the President and Board of Trustees for action.</td>
</tr>
<tr>
<td>Class II:</td>
<td>Matters affecting more than one campus. Item is sent to Senate(s) for action, then to President and Board of Trustees. At the time of this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.</td>
</tr>
<tr>
<td>Class III:</td>
<td>Amendments to the <em>University of Illinois Statutes</em>. Procedure is the same as with Class II items. At the time of reporting this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.</td>
</tr>
<tr>
<td>Class N:</td>
<td>This designation requires no USC action, but alerts one or more Senates to an item of interest from the originating Senate. The &quot;N&quot; is preceded by and followed by a lower case letter(s); c = Chicago; s = Springfield; u = Urbana-Champaign; usc = University Senates Conference. Example: &quot;cNs,u&quot; means that a matter has come up in the Chicago Senate, which may be of interest to Springfield and Urbana-Champaign.</td>
</tr>
</tbody>
</table>

A. The following items were classified I by the University Senates Conference:

1. University of Illinois at Chicago, October 28, 2004

   PR-05.05 Redesignate the Course Rubric CEMM (Civil Engineering, Mechanics, and Metallurgy) to CME (Civil and Materials Engineering)

   PR-05.06 Establish the Biochemical Engineering Concentration in the B.S. in Chemical Engineering

   PR-05.13 Establish a Temporary Course (HON 401, Advanced Honors Seminar, 3 hours), Honors College

   PR-05.14 Revision of the M.S. in Disability and Human Development

   EP-05.01 Revision of the Criteria for Campus-Wide Honors Recognition at
Graduation

**Explanation of File Numbers**

ST - University of Illinois Statutes  
GR - The General Rules Concerning University Organization and Procedure  
BG - University Administration Budget and Benefits Study Committee  
NC - Nominating Committee  
OT - All other items

V. **Old Business – Action Items**

1. BG-15. 2004-05 University Administration Budget and Benefits Study Committee.
   
   Professor Gerald Strom agreed to serve on the committee along with other nominees Professors Goldsmith and B. Jones, and continuing members Professors Brown, Byrnes, Chambers, and Gupta. Professor Langley said that there may be another person willing to serve from UIS, but she needs to confirm with the person.

2. OT-211. Process for Selecting Board of Trustees Members.
   
   Professor Langley noted that information from the Association of Governing Boards was enclosed. The Conference deferred discussion to the next meeting.

VI. **New Business**

3. Designation of Future Observer of Board of Trustees Meeting:
   
   University of Illinois at Chicago  
   Thursday, January 20, 2005  
   Professor Strom

VII. **Old Business – Information and Discussion Items**

   
   The Conference completed the annual review during the Executive Session with President Stukel.

   Conference members commented favorably about the retreat and thought the tradition should continue.
6. OT-123. Discussion of University Senates Conference guests.

The Conference discussed possible guests to invite to future meetings.

7. Campus Updates.

Professor Strom said that the UIC Senate is looking at percentage appointments related to sabbatical leaves, tenure, and grant money.

8. OT-142. Update on the Management Teams: Academic Affairs; Business Administration and Human Resources; External Relations; Governmental Relations; Technology and Economic Development; University Technology.

Reports:

AAMT October 26, 2004 Professors Langley and Strom

TEDMT October 28, 2004 Professor Finnerty

UTMT October 27, 2004 Professor Mallory

9. OT-192. Update on the UI-Integrate Steering Committee and Faculty Advisory Committee.

Report:

UI-I FAC October 14, 2004 Professor Yu

Professor Yu said that the committee was told that it would be dissolved in May. The Conference felt that it was important to have such a committee, even if it is reconstituted. Professor Yu also said that there needs to be faculty representation on the Information Technology Priorities Committee.

10. Designation of Future Observer of Board of Trustees Meeting:

University of Illinois at Urbana-Champaign
Thursday, November 11, 2004 Professor Finnerty

VIII. Adjournment

The meeting adjourned at 2:15 p.m.
Pending USC Items
October 29, 2004


ST-54. Amendment to the Statutes, Article IX, Section 10 -- Nonreappointment of Academic Professional Staff. Passed UIUC Senate 3/19/01. Transmitted to Senates 5/18/01. Passed UIC Senate 9/28/01. Passed UIS Senate 11/30/01. Transmitted to the President 2/14/02.


OT-157. Chief Illiniwek.

OT-161. Non-Tenure-Track Academic Staff Appointments.


OT-185. Senate Resolutions on Benefits for Domestic Partners. Passed UIUC Senate 4/23/01; Passed UIS Senate 9/14/01. Letter of reaffirmation of USC support transmitted to the President 11/14/01. Benefits approved by the Board of Trustees 7/17/03.

OT-187. UI-Integrate/Support Services Strategy (S3) Related Issues.

OT-191. Severe Sanctions Less Than Dismissal -- Follow-up and Senate Procedures. Implementation Passed UIUC Senate 4/28/03. Implementation Passed UIS Senate 10/24/03.

OT-201. University-wide Human Resources Committee.


OT-205. Presidential Search.

OT-208. E-Mail Security Policy.

OT-210. Tuition and Fees Executive Committee.