

MINUTES¹
UNIVERSITY SENATES CONFERENCE

DATE: Friday, October 29, 2004

PLACE: Room G, Public Affairs Center, UIS

PRESENT: Bodenhorn, Chambers, Finnerty, Ford, Henson, W. Jones, L. Kaufman, Langley, Mallory, Massat, Strom, Wheeler, Wood, Yu

ABSENT: Grossman (Chair), Gupta, B. Jones, E. Kaufman, Schacht

GUESTS: Doug Anderson, Chester Gardner, Rich Mendola, James Stukel

Professor Langley, acting on behalf of the Chair, called the University Senates Conference to order at 10:00 a.m.

I. Executive Session

(Text suppressed due to confidential nature of material discussed.)

II. Guest

Professor Doug Anderson, UIS Campus Legal Counsel, met with the Conference to discuss the State's Ethics Legislation. He reviewed legislation that prohibits political activities by state employees during compensated time and using State property or resources. He said that while the language prohibits campaigning, the language would not prohibit discussion during a public policy class, for example. State employees can campaign as private citizens. However, for some employees, such as faculty, work hours are not clearly defined. Employees should use common sense.

Professor Anderson advised the Conference that if the faculty want to propose any changes to the language, it should be done before the end of 2004. He recommended that there be a unified position with the other state universities.

Professor Anderson said that the Inspector General has a backlog of 600 complaints to handle regarding ethics violations.

Professor Anderson distributed specific information about prohibited political activity. The Conference thanked him for coming to the meeting.

¹Subject to approval at the University Senates Conference meeting of November 18, 2004

III. Approval of University Senates Conference Minutes of September 28, 2004

The minutes were approved as distributed.

IV. Classification of Senate Minutes

Class I:	Matters of policy affecting one campus only. Item is sent to the President and Board of Trustees for action.
Class II:	Matters affecting more than one campus. Item is sent to Senate(s) for action, then to President and Board of Trustees. At the time of this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class III:	Amendments to the <i>University of Illinois Statutes</i> . Procedure is the same as with Class II items. At the time of reporting this classification, the Conference member will file with the recording secretary an accurate final copy of the Senate action.
Class N:	This designation requires no USC action, but alerts one or more Senates to an item of interest from the originating Senate. The "N" is preceded by and followed by a lower case letter(s); c = Chicago; s = Springfield; u = Urbana-Champaign; usc = University Senates Conference. Example: "cNs,u" means that a matter has come up in the Chicago Senate, which may be of interest to Springfield and Urbana-Champaign.

A. The following items were classified I by the University Senates Conference:

1. University of Illinois at Chicago, October 28, 2004

- PR-05.05 Redesignate the Course Rubric CEMM (Civil Engineering, Mechanics, and Metallurgy) to CME (Civil and Materials Engineering)
- PR-05.06 Establish the Biochemical Engineering Concentration in the B.S. in Chemical Engineering
- PR-05.13 Establish a Temporary Course (HON 401, Advanced Honors Seminar, 3 hours), Honors College
- PR-05.14 Revision of the M.S. in Disability and Human Development
- EP-05.01 Revision of the Criteria for Campus-Wide Honors Recognition at

Graduation

Explanation of File Numbers

ST - University of Illinois *Statutes*

GR - *The General Rules Concerning University Organization and Procedure*

BG - University Administration Budget and Benefits Study Committee

NC - Nominating Committee

OT - All other items

V. Old Business – Action Items

1. BG-15. 2004-05 University Administration Budget and Benefits Study Committee.

Professor Gerald Strom agreed to serve on the committee along with other nominees Professors Goldsmith and B. Jones, and continuing members Professors Brown, Byrnes, Chambers, and Gupta. Professor Langley said that there may be another person willing to serve from UIS, but she needs to confirm with the person.

2. OT-211. Process for Selecting Board of Trustees Members.

Professor Langley noted that information from the Association of Governing Boards was enclosed. The Conference deferred discussion to the next meeting.

VI. New Business

3. Designation of Future Observer of Board of Trustees Meeting:

University of Illinois at Chicago
Thursday, January 20, 2005

Professor Strom

VII. Old Business – Information and Discussion Items

4. OT-206. Annual Review of the Vice Presidents.

The Conference completed the annual review during the Executive Session with President Stukel.

5. OT-207. USC Retreat 2004.

Conference members commented favorably about the retreat and thought the tradition should continue.

6. OT-123. Discussion of University Senates Conference guests.

The Conference discussed possible guests to invite to future meetings.

7. Campus Updates.

Professor Strom said that the UIC Senate is looking at percentage appointments related to sabbatical leaves, tenure, and grant money.

8. OT-142. Update on the Management Teams: Academic Affairs; Business Administration and Human Resources; External Relations; Governmental Relations; Technology and Economic Development; University Technology.

Reports:

AAMT	October 26, 2004	Professors Langley and Strom
TEDMT	October 28, 2004	Professor Finnerty
UTMT	October 27, 2004	Professor Mallory

9. OT-192. Update on the UI-Integrate Steering Committee and Faculty Advisory Committee.

Report:

UI-I FAC	October 14, 2004	Professor Yu
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Professor Yu said that the committee was told that it would be dissolved in May. The Conference felt that it was important to have such a committee, even if it is reconstituted. Professor Yu also said that there needs to be faculty representation on the Information Technology Priorities Committee.

10. Designation of Future Observer of Board of Trustees Meeting:

University of Illinois at Urbana-Champaign
Thursday, November 11, 2004

Professor Finnerty

VIII. Adjournment

The meeting adjourned at 2:15 p.m.

Pending USC Items
October 29, 2004

ST-47. Proposed Revisions to the *Statutes* -- Multi-Year Contracts for Full-Time Non-Tenured Faculty. Passed UIC Senate 10/27/99. Rejected UIS Senate 3/3/00. Multi-Year Contracts Task Force Charged 4/11/02. Transmitted to Senates 2/13/04.

ST-54. Amendment to the *Statutes*, Article IX, Section 10 – Nonreappointment of Academic Professional Staff. Passed UIUC Senate 3/19/01. Transmitted to Senates 5/18/01. Passed UIC Senate 9/28/01. Passed UIS Senate 11/30/01. Transmitted to the President 2/14/02.

ST-58. Review of the *Statutes*, Article II, Section 5 – Faculty Advisory Committee. Transmitted to Senates 2/13/04. UIC response 3/3/04 (no changes). UIUC response 9/15/04 (no changes).

OT-89. Evaluation of Ability to Work. Passed UIUC Senate 2/24/97. Passed UIC Senate 4/23/98. Passed UIS Senate 9/24/99. Transmitted to Senates 10/8/02. Passed UIS Senate 10/18/02. Passed UIC Senate 12/5/02. Passed UIUC Senate 7/7/03. Transmitted to the President 8/29/03. Revisions approved by USC 1/23/04. Transmitted to Senates 3/3/04. Presented to UIUC Senate 4/26/04. Passed UIC Senate 4/29/04. Passed UIS Senate 5/7/04. Transmitted to the President 6/14/04. President's letter to the Chancellors 7/19/04.

OT-157. Chief Illiniwek.

OT-161. Non-Tenure-Track Academic Staff Appointments.

OT-167. Faculty Representation to the Board of Trustees. UIUC Resolution 9/27/99. UIS Resolution 11/5/99. UIC resolution 12/2/99. USC Resolution to Senates 2/3/00. Endorsed by UIS 2/18/00. Endorsed by UIC 3/9/00. Endorsed by UIUC 4/24/00. Transmitted to the President 6/30/00. Transmitted to the Board 7/6/00.

OT-185. Senate Resolutions on Benefits for Domestic Partners. Passed UIUC Senate 4/23/01; Passed UIS Senate 9/14/01. Letter of reaffirmation of USC support transmitted to the President 11/14/01. Benefits approved by the Board of Trustees 7/17/03.

OT-187. UI-Integrate/Support Services Strategy (S3) Related Issues.

OT-191. Severe Sanctions Less Than Dismissal -- Follow-up and Senate Procedures. Implementation Passed UIUC Senate 4/28/03. Implementation Passed UIS Senate 10/24/03.

OT-201. University-wide Human Resources Committee.

OT-202. Review of the *University Senates Conference Organization and Functions*.

OT-205. Presidential Search.

OT-208. E-Mail Security Policy.

OT-210. Tuition and Fees Executive Committee.